

TOWNSHIP OF SOUTHAMPTON MINUTES  
FOR THE REGULAR MEETING OF THE BOARD OF SUPERVISORS  
SOUTHAMPTON TOWNSHIP MUNICIPAL BUILDING

6:00 p.m.

March 28, 2017

**MEMBERS PRESENT**

Paul Witter – Chairman

Greg Richardson – Vice Chairman

**OTHERS PRESENT**

Doug Shields – Code Enforcement

Maria Misner – Recording Secretary

Kathy Durf - Staff

Sean Shultz – Solicitor

**VISITORS PRESENT**

Robin Woodley – News Chronicle

**PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**

**VISITOR REMARKS**

There were no visitor remarks.

**APPROVAL OF THE BOARD OF SUPERVISORS MINUTES FOR THE  
REGULAR MEETING OF MARCH 14<sup>TH</sup>, 2017.**

The minutes for March 14<sup>th</sup> were approved as presented.

**OLD BUSINESS**

Subdivision and Land Development & Zoning Ordinances

Solicitor Sean Shultz recommended tabling the adoption of the ordinances until the 4/25/17 meeting so they can be consistent with the Codified Code.

MOTION: Supervisor Greg Richardson moved to table the adoption of the SALDO & Zoning Ordinance until the April 25<sup>th</sup> meeting and to give discretion for Solicitor Shultz to advertise for 5:45 or 6:00 depend upon former hearings. Supervisor Witter seconded the motion which passed unanimously.

Zoning Hearing Board Member Appointment

Supervisor Witter stated there were three letters of interest for the Zoning Hearing Board vacancy. He stated that two of the three have already served on Township related boards. He would like to put someone new on.

MOTION: Supervisor Witter moved to appoint William McDowell to a three-year term on the Zoning Hearing Board. Supervisor Richardson seconded the motion which passed unanimously.

#### Senior Center Agreement

Solicitor Shultz stated the purpose of the agreement is two-fold. They do not wish to go to each municipality every year for an agreement to be signed, and they want to keep the gap closed between what they receive from the state and county and their actual expenses with municipalities. On average the residence increase is 1-2%. Solicitor Shultz recommended a three-year agreement with an opt-out point depending upon the increase. He will work with them for a final agreement.

#### **NEW BUSINESS**

##### Franklin County Building Code Board of Appeals Appointment

Code Enforcement Officer, Doug Shields stated that each member of the Franklin County COG requires a person to serve on the Building Code Board of Appeals. The Township appointed Mr. Michael Coover in 2004, but has lost touch with him. The Township needs to appoint a representative to serve.

MOTION: Supervisor Richardson moved to appoint Randy Brenize to the Franklin County Building Code Board of Appeals until the next organizational meeting. Supervisor Witter seconded the motion which passed unanimously.

#### Personnel Policy

MOTION: Supervisor Richardson moved to approve the latest changes to the Personnel Policy to be made effective March 28, 2017. Supervisor Witter seconded the motion which passed unanimously.

#### Part-Time Emergency Employees

Supervisor Richardson said that one of the emergency personnel pay rates was \$16.00 per hour that was not consistent with the rest.

MOTION: Supervisor Richardson moved to approve the pay rate for Randy Brandt to be \$18.00 per hour. Supervisor Witter seconded the motion which passed unanimously.

### Advertise for Bidding

MOTION: Supervisor Witter moved to advertise for bids for:

- CRS-2PM
- Aggregate
- Seal Coat Equipment Rental
- Facility Vehicle Fuel (delivered)

to be opened at the April 25<sup>th</sup> Board of Supervisor's meeting at 6:15. Supervisor Richardson seconded the motion which passed unanimously.

### **SUBDIVISIONS**

There were no Subdivisions

### **REPORTS OF TOWNSHIP OFFICIALS AND AGENCIES**

Noise Complaint - Doug Shields reported that he received a noise complaint from Olde Scotland Road. The noise was eventually located coming from a piece of machinery approximately 130 ft. high at Kalmbach Feed Plant. They are working on fixing it, but it may be a week or two.

Credit Card Payments - Kathy Durf reported that the Township can now accept credit card payments for permits, rentals and other fees.

New Website & Codified Ordinance – Maria Misner reported that the new website is almost ready to go live. The existing Codified Ordinance will be linked to the website and capable of being searched online. They are now working on the amendments.

### **ACTION ON PAYING BILLS**

MOTION: Supervisor Witter moved to pay the general fund in the amount of \$36,064.55. Supervisor Richardson seconded the motion which passed unanimously.

The meeting was adjourned by Supervisor Witter at 6:19 p.m.

Respectfully Submitted

Maria Misner  
Recording Secretary