

TOWNSHIP OF SOUTHAMPTON MINUTES  
FOR THE REGULAR MEETING OF THE BOARD OF SUPERVISORS  
SOUTHAMPTON TOWNSHIP MUNICIPAL BUILDING

6:00 p.m.

May 23, 2017

**MEMBERS PRESENT**

Paul Witter – Chairman  
Greg Richardson – Vice Chairman  
Samuel Cressler – Secretary/Treasurer

**OTHERS PRESENT**

Maria Misner – Recording Secretary  
Kathy Durf – Staff  
Sean Shultz Esq. – Township Solicitor

**VISITORS PRESENT**

Delvin Zullinger – Curfman & Zullinger  
Troy Okum – News Chronicle  
Josh & Alyssa Proctor – 9810 Rowe Run Road

**PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**

**VISITOR REMARKS**

**APPROVAL OF THE BOARD OF SUPERVISORS MINUTES FOR THE REGULAR MEETING OF MAY 9th, 2017.**

The minutes for May 9th, were approved as presented.

**OLD BUSINESS**

There was no old business.

**NEW BUSINESS**

Resolution 2017-001 Fee Schedule Resolution

Supervisor Cressler stated that this was reviewed by the Solicitor and language was put in to create the ordinance.

Solicitor Shultz stated that some municipalities approve the fee resolution at the organizational meeting each year.

Supervisor Witter asked that it be reviewed annually at the Organizational Meeting.

MOTION: Supervisor Richardson moved to approve Resolution 2017-001 Fee Schedule Resolution. Supervisor Cressler seconded the motion which passed unanimously.

Selling Berm Machine to Letterkenny Township

The Berm Machine no longer fits any of the Township trucks. Supervisor Richardson stated that Letterkenny Township has expressed an interest in purchasing it for \$500.

Supervisor Witter added that he thought that was a fair price.

MOTION: Supervisor Richardson moved to approve selling the Berm Machine to Letterkenny Township for \$500.00. Supervisor Witter seconded the motion which passed unanimously.

## **SUBDIVISIONS**

### SD2017-002 Wesley Zimmerman – Poultry Barn

Delvin Zullinger was present to answer any questions.

MOTION: Supervisor Cressler moved to approve SD2017-002 Wesley Zimmerman contingent upon bonding being secured. Supervisor Witter seconded the motion which passed unanimously.

### SD2017-003 Stephen Bender - Subdivision

Maria Misner explained that the Planning Commission did review the plan and chose to table it. They wanted a sufficient turnaround for emergency vehicles shown on the plan.

Fire Chief, Jamie White, had reviewed the plan with two comments:

- 1) There should be a place where emergency equipment could pass each other in the event of an emergency.
- 2) There should be ample space to turn a fire engine around at the residence.

Sewer Facilities Planning Module – Maria stated that the S.E.O had signed off on the Planning Module and the Planning Commission recommended approval as well.

MOTION: Supervisor Cressler moved to approve the Sewer Facilities Planning Module. Supervisor Richardson seconded the motion which passed unanimously.

### Private Drive Modification Requests

Due to a steep cliff on one side and streams on the others, the Proctors would like to access the property by getting a right-of-way across Landis Weaver's property. There is an existing lane that they will use for the first quarter mile, and then a new drive is proposed. The following modification requests were submitted pertaining to a new private driveway.

- 1) 804.7 - 500-foot maximum length of a private cul-de-sac
- 2) 804.19.C.1 - Centering of the road within the private right-of-way
- 3) 804.19.C.2 - Minimum cartway width of 16' with a compacted stone base
- 4) 804.19.C.3 - 1/4 inch crown on the road
- 5) 804.19.C.5 - Appropriate turnaround required for dead-end roads

Supervisor Cressler acknowledged the hardship for the new driveway with a steep cliff to one side and streams on the other, but he did feel that because the road would be new, centering the road (804.19.C.1) would not be a hardship. The details of the Right-of-Way should be worked out in an agreement between Landis Weaver and the Proctors.

Solicitor Shultz suggested adding a note on the plan that clearance must be maintained for emergency vehicles.

MOTION: Supervisor Cressler moved to approve the following SD2017-003 Modifications with a note added to the plan requiring the lane to be kept clear for emergency vehicles:

804.7 - 500-foot maximum length of a private cul-de-sac

804.19.C.2 - Minimum cartway width of 16' with a compacted stone base.

804.19.C.3 - 1/4 inch crown on the road.

804.19.C.5 - Appropriate turnaround required for dead-end roads.

Supervisor Witter seconded the motion which passed unanimously.

### **REPORTS OF TOWNSHIP OFFICIALS AND AGENCIES**

US Xpress - Solicitor Shultz stated that he expected to hear back from US Xpress within the next week.

### **Payroll Procedures**

Supervisor Cressler stated as secretary/treasurer, he would like to adhere more closely to the employee policy as it pertains to compensatory and overtime by having Chairman Witter sign and approve overtime/compensatory time on timesheets.

MOTION: Supervisor Cressler moved to delegate the approval of compensatory time to the Board Chair, and in the case of the Board Chair as an employee to the Vice-Chair with a defined explanation of compensatory or overtime stated. Supervisor Witter seconded the motion which passed unanimously.

### **ACTION ON PAYING BILLS**

MOTION: Supervisor Witter moved to pay the general fund in the amount of \$52,406.53. Supervisor Richardson seconded the motion which passed unanimously.

The meeting was adjourned by Supervisor Witter at 6:40 p.m.

Respectfully Submitted

Maria Misner  
Recording Secretary