

TOWNSHIP OF SOUTHAMPTON MINUTES
FOR THE REGULAR MEETING OF THE BOARD OF SUPERVISORS
SOUTHAMPTON TOWNSHIP MUNICIPAL BUILDING

6:00 p.m. Regular BOS Meeting

August 22, 2017

MEMBERS PRESENT

Paul Witter – Chairman
Greg Richardson – Vice Chairman
Samuel Cressler – Secretary/Treasurer

OTHERS PRESENT

Sean Shultz Esq. – Township Solicitor
Doug Shields – Code Enforcement
Maria Misner – Recording Secretary
Kathy Durf – Staff

VISITORS PRESENT

Allen Dieterich-Ward – Cumberland Valley Rail Trail
Glenn Watson – DEBEI
Ryan Clark – Martin & Martin

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

VISITOR REMARKS

GP11 Permit for Means Hollow Culvert - Ryan Clark of Martin & Martin stated that the Township received the GP11 Permit from DEP. It was a standard permit with no special conditions.

MOTION: Supervisor Witter moved for Kathy Durf to advertise for bids for the Means Hollow Culvert Repair to be opened at the September 12th Board of Supervisor's meeting at 8:10 a.m. Supervisor Richardson seconded the motion which passed unanimously.

**APPROVAL OF THE BOARD OF SUPERVISORS MINUTES FOR THE
REGULAR MEETING OF AUGUST 8TH, 2017.**

The minutes for August 8th were approved as presented.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Public Works Interview Results

Supervisor Cressler stated that there were three active applications in our files. All three were called in for interviews and were very good candidates.

The supervisors will convene in an executive session at the end of the meeting to discuss employment options.

Midget Football Support

Supervisor Witter stated that he was approached regarding a full-page ad for midget football. His concern was setting precedence for every other organization.

No action taken.

Hurley Drive Street Light Interest

Supervisor Cressler reported that several months ago residents on Hurley Drive submitted a request for street lights on Hurley Drive. He recently met with a representative from Penelec who pointed out some difficulties. All electric comes from the rear of the properties. Old growth trees, sidewalks and right-of-ways all make this a potentially expensive installation.

An alternative is to only put lights at the intersections at Roxbury and Hurley, Cressent and Hurley and at Herwin and Hurley. This may not be amenable to the residents.

Supervisor Witter suggested responding to the residents with the findings and figures to determine what their preference is.

Franklin County Enhancement Grant Application

Maria Misner said that several months ago Allen Dieterich-Ward, a council member of Cumberland Valley Rail Trails, approached Tyler Fairchild and herself regarding extending the Cumberland Valley Rail Trail from its current terminus at Earl Street southward through Southampton Township to Orrstown Road.

A Tourism and Quality of Life grant from Franklin County was recently announced with deadline of September 1st that requires a 25% cash or in-kind match. Maria and Mr. Dieterich-Ward inquired with Franklin County Planning Commission as to whether or not extending the CVRT would be something that could receive funding. The FCPC was very favorable regarding the project.

Maria requested the Township construct the segment along its border and a parking lot as a trailhead as its share of the in-kind match. Whatever funding is received through the grant could go towards a feasibility study and engineering.

Supervisor Witter stated that he received a call from Randy Chamberlin voicing his concerns regarding the trail on his property.

Mr. Dieterich Ward stated that there is a lot of public ownership along the proposed trail. The Shippensburg University Foundation and the owner of Creekside Apartments are both supportive of the trail. He is waiting to hear from the remaining properties which are Wenger Farms Partnership, Shippensburg Borough Authority and Roxbury Treatment Facility.

Samuel Cressler asked about firm numbers.

Maria stated that a feasibility study is needed as well as engineering money; however, the bulk of the grant is for actual construction projects. Due to the extremely short amount of time and with so many people being on vacation, getting firm numbers for the grant was not possible prior to the meeting.

There was discussion regarding who controls the trails after they are constructed. Mr. Dietrich-Ward explained that there are many different methods of how the trail is managed. Long-term leases, right-of-ways, easements and ownerships are all methods. It's whatever works best for the property owners. The trail is maintained by volunteers.

Supervisor Witter stated that he is not against the project, but there are already two projects that are potentially in the works. Normally this type of thing is budgeted. He would like to see something concrete.

Supervisor Richardson said there is hundreds of thousands of dollars worth of Township equipment that needs replaced. He is not against the rail trail, but the Township's plate is full. He is not ready for it.

Supervisor Cressler said he likes the concept, and is in favor of it, but would like more defined parameters. He did not feel that there is time to meet the September 1st deadline.

Supervisor Witter said he is not comfortable with such short notice. He suggested getting the easements or right-of-ways in order and then submit a request in October for the budget for 2018.

Mr. Dieterich Ward asked for a statement from the Supervisors indicating that they are in favor of the project.

Supervisor Cressler stated that the Supervisors are in favor of seeing the Cumberland Valley Rail Trail continuing through Shippensburg past the Southampton Township building, and on to Volvo and the High School.

Supervisor Richardson added that he would like to know specific details of what it will cost the taxpayers.

Insurance

Supervisor Cressler stated that the Township Insurance Policy expires September 9th. He got bids for property, inland marine, liability, public official, auto umbrella and comp from Gannon Associates (Selective) and Bell Insurance (EMC).

MOTION: Supervisor Witter moved to go with EMC who proposed a \$2,200 savings. Supervisor Cressler seconded the motion which passed unanimously.

SUBDIVISION

SD2017-005 CFJMA – Land Subdivision

Glenn Watson stated that the property is already two separate deeds; they wish to move the property line closer to the office building. CFJMA will keep the lot with the shop on.

Maria stated all comments from Martin & Martin have been satisfied except the non-building waiver which the SEO has signed off on.

MOTION: Supervisor Richardson moved to approve the PA Non-building Waiver. Supervisor Witter seconded the motion which passed unanimously.

MOTION: Supervisor Richardson moved to approve the SD2017-005 CFJMA - Final Land Development plan. Supervisor Cressler seconded the motion which passed unanimously.

BONDING

Dollar General Bond Reduction Request

Maria Misner stated that Dollar General has requested a Performance Bond release. She has received multiple complaints from a neighbor regarding stormwater. Ryan Clark reviewed the as-built and visited the site.

Ryan Clark's Memo of August 16, 2017

Our office is in receipt of a Stormwater As-built Plan dated August 11, 2017 prepared by Steckbeck Engineering & Surveying, Inc. (SESI) for the Dollar General Store located at 1084 Orrstown Road, Shippensburg, PA 17257. It should be noted that Stormwater Calculations were not submitted with the As-built Plans. These will need to be submitted prior to releasing the Financial Security for this project.

As part of reviewing the As-built Plans, we visited the project site on August 14, 2017 to observe the improvements completed to date for the stormwater management (SWM) facilities. The following is a list of deficient items we observed. (All reference numbers herein to stormwater structures are based on the approved Plans dated August 17, 2016 by SESI)

- 1. Inlet #2 needs to be level with road shoulder. Otherwise the exposed side of the inlet grate will be damaged by Township equipment. (See attached Photos #1 and #3)*
- 2. The Erosion & Sediment (E&S) Controls have been removed prior to the site being completely stabilized in certain areas. Therefore the storm pipes and inlets, especially those in the right of way (ROVV), have accumulated sediment and need to be cleaned out. (See attached Photos #2 and #13)*
- 3. Final pavement restoration needs to be applied for the new storm pipe crossing at Kessler Drive. (See attached Photo #4)*
- 4. Rain Garden #1 appears to be holding water. Standing water was observed during the site visit and should continue to be monitored. Rain Gardens should not have standing water more than 72 hours. If this problem persists then repairs and/or replacement of the filter media may be necessary. (See attached Photos #5 and #7) It should also be noted that Rain Garden #2 did not have standing water.*
- 5. The bottoms of Rain Garden #1 and #2 are not vegetated. It appears that have been seeded and matted but vegetation is not established. (See attached Photos #6, #7 and #8)*
- 6. Vegetation has not been established along the southern boundary of the property, near the new fencing. (See attached Photo #9). Furthermore there are several instances on the site where the planted sod looks dead and may need to be replaced. (See attached Photo #6).*
- 7. The topsoil stockpile at the eastern property boundary has not been seeded and stabilized with E&S Controls. (See attached Photos #11 and #12). Additionally it appears the Mowery property is receiving sediment from this topsoil stockpile. E&S Controls need to be installed to prevent sediment from leaving the project site and onto the adjacent properties.*
- 8. The road shoulder at inlet #3 is collapsing and needs repaired. It appears rip rap may have been placed in this area to fix the problem. (See attached Photo #14).*

It is our understanding the Applicant is seeking release of the financial security for this project. Our office does not recommend any release of Financial Security until the aforementioned items have been addressed.

Maria Misner stated that Dollar General then requested a bond reduction of \$52,381.15 leaving a balance of \$4,729.05 to cover all of the remaining items.

The Township also received a Compliance Notice from Alan Royek from the Conservation District on August 21st indicating Dollar General failed to implement effective E&S and PCSM BMPs.

MOTION: Based upon the recommendations of Ryan Clark and Alan Royek, Supervisor Richardson moved to deny the Dollar General request for a bond reduction. Supervisor Witter seconded the motion which passed unanimously.

REPORTS OF TOWNSHIP OFFICIALS AND AGENCIES

Messiah Lifeways - Sean Shultz – Township Solicitor stated that everyone is on board with the revisions, but he has not heard back from Southampton Cumberland. He suggested everyone waiting until Southampton Cumberland weighs in.

Electric Poles on Thornwood Road – Doug Shields stated he met with a representative from Penelec to review the intersection and moving poles regarding sight distance on Orrstown Road. He is still working on it.

ACTION ON PAYING BILLS

MOTION: Supervisor Witter moved to approve the general fund in the amount of \$38,798.17. Supervisor Richardson seconded the motion which passed unanimously.

The board recessed into an executive session at 7:16pm to discuss a personnel matter.

The board reconvened in public session at 7:22pm.

MOTION: Supervisor Witter moved to offer Kirk Weaver employment at an hourly rate of \$16.00 per hour if he elects Township-provided health insurance or \$19.00 per hour if he elects not to enroll in Township-provided health insurance. Supervisor Richardson seconded the motion, which passed unanimously.

Purchase of Television

Supervisor Richardson noted that he had identified a 50-inch smart television to be purchased from Walmart at \$537.00, and that \$700.00 had been previously budgeted for the item. The Board unanimously consented to the purchase.

The meeting was adjourned by Supervisor Witter at 7:26pm.
Respectfully Submitted

Maria Misner
Recording Secretary