

TOWNSHIP OF SOUTHAMPTON MINUTES  
FOR THE REGULAR MEETING OF THE BOARD OF SUPERVISORS  
SOUTHAMPTON TOWNSHIP MUNICIPAL BUILDING

6:00 p.m. Regular BOS Meeting

September 26, 2017

**MEMBERS PRESENT**

Paul Witter – Chairman

Greg Richardson – Vice Chairman

Samuel Cressler – Secretary/Treasurer

**OTHERS PRESENT**

Doug Shields – Code Enforcement

Maria Misner – Recording Secretary

Kathy Durf – Staff

**VISITORS PRESENT**

There were no visitors present.

**PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**

**VISITOR REMARKS**

**APPROVAL OF THE BOARD OF SUPERVISORS MINUTES FOR THE  
REGULAR MEETING OF SEPTEMBER 12th, 2017.**

The minutes for September 12th meeting were approved as presented.

**OLD BUSINESS**

Resolution 2017-002 – Close out PEER to PEER Study for Park and Recreation Authority and submit to DCNR

MOTION: Supervisor Cressler moved to approve Resolution 2017-002 Closing out the Keystone Grant - PEER to PEER Technical Assistance Project. Supervisor Richardson seconded the motion which passed unanimously.

In a related matter, Supervisor Witter stated that because the DCNR grant the soccer fields has not been awarded yet, he is going request Mr. Feron Martin plant a cover crop over the winter to control weeds.

**NEW BUSINESS**

Pension Funds Administration –

Supervisor Cressler stated that our Pension Provider for the Township recommends that we move our pension funds from Mass Mutual to American Funds.

MOTION: Supervisor Witter moved to approve the switch to American Funds through Mass Mutual. Supervisor Cressler seconded the motion which passed unanimously.

Doug Shields asked what the change might mean to each individuals account.

Supervisor Cressler did not know specifics, but would find out.

#### Third Party Pension Administrator

Supervisor Cressler explained that currently he is the single Township Pension Administrator. The Township recently passed a Pension Audit and did well; however, after discussion with a representative of Smith, Elliot and Kerns it was pointed out that recent change as of 2016, requires an updated plan. Supervisor Cressler recommended a professional begin to administrate the pension plan so nothing is missed. It will cost \$1,400 and \$25 per participant.

MOTION: Supervisor Cressler moved to appoint Smith, Elliot and Kerns, Charles Balch the third party administrator.  
Supervisor Richardson seconded the motion which passed unanimously.

#### **BONDING**

##### CVRDC Lot 7 Bond Reduction and CD

Maria explained that Lot 7 recently had a bond reduction. There will be \$6,163.00 that will need to be held for the duration of the CVRDC development for stormwater. They have asked that the Township hold an interest-bearing CD held jointly by CVRDC and Southampton Township.

Supervisor Witter suggested the amount be adjustable in case that amount would increase over time.

Supervisor Witter stated that the CD should be just in Southampton Township's name.

No action was taken.

#### **REPORTS OF TOWNSHIP OFFICIALS AND AGENCIES**

##### Floor Waxing

Kathy Durf reported that the floors are being done October 19<sup>th</sup> at 3:00 p.m.

##### Rail Trail Update

Maria Misner reported that they have gotten verbal support for the trail from Shippensburg Borough Authority, Creekside Apartments, Roxbury Treatment, Randy Chamberlin, Shippensburg University Foundation and Shippensburg Borough. Volvo is excited about the prospect and said they will work on finding a way across the Rail Road.

Fernwood Traffic Study - Doug Shields reported that MaClays Mill Bridge is now opened, so he will begin a traffic Study on Fernwood since it was requested. The information will be sent to Martin & Martin for a determination.

Paving on Mapleton and Kessler - Doug is still working with the gentleman from Dollar General. Doug told him the Township will pave it and they can pay for their portion. They asked for a price. Doug is getting prices.

Supervisor Cressler asked about the neighbor situation with Dollar General and if everyone is satisfied.

Doug said he was still in communication with Dollar General about some of the outstanding issues. Maria added that there was an as-built, but it was substandard, none of the bond has been released.

Doug has been having issues with the neighbor behind Dollar General at 10642 Mapleton with high weeds. He sent them a letter to mow.

#### Messiah Lifeways

Supervisor Richardson stated he saw an email from Solicitor Shultz indicating Messiah Lifeways approved the agreement as written by him.

MOTION: Supervisor Witter moved to sign the Messiah Lifeways agreement as currently presented. Supervisor Richardson seconded the motion which passed unanimously.

#### Culvert Pipe

Supervisor Witter asked when the culvert on Means Hollow Road was being repaired.

Supervisor Richardson responded that he was told October/November.

#### **GENERAL FUND**

MOTION: Supervisor Witter moved to pay the general fund in the amount of \$32,892.21. Supervisor Richardson seconded the motion which passed unanimously.

The meeting was adjourned by Supervisor Witter at 6:30 p.m.

Respectfully Submitted

Maria Misner  
Recording Secretary