

TOWNSHIP OF SOUTHAMPTON MINUTES
FOR THE REGULAR MEETING OF THE BOARD OF SUPERVISORS
SOUTHAMPTON TOWNSHIP MUNICIPAL BUILDING

6:00PM

October 27, 2015

MEMBERS PRESENT

Paul Witter – Chairman
Greg Richardson – Vice Chairman
Samuel Cressler – Secretary/Treasurer

OTHERS PRESENT

Carol Redding Esq. – Township Solicitor, via Skype
Doug Shields – Code Enforcement
Maria Misner – Planning/Recording Secretary

VISITORS PRESENT

Alexis Riccione - SAEMS
Peter Schilling – CCIS
R. Clem Mellot – PA Municipal Code Alliance, Inc (PMCA)
Ken Bard – CCIS
Gerilee Davis – SCPRA
Galen Burkholder – News Chronicle
KC Strawmyre – Resident
Kevin Snider - Resident

Chairman Witter called the meeting of October 27th, 2015 to order at 6:00pm and announced the meeting was being recorded.

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

VISITOR REMARKS

Kevin Snider wanted to again request that the supervisors budget to remove the knob on Mt. Rock Road near his house for safety purposes.

APPROVAL OF THE BOARD OF SUPERVISORS MINUTES FOR THE REGULAR MEETING OF SEPTEMBER 22ND, 2015.

The minutes for September 22nd were approved as presented.

OLD BUSINESS

Building Code Vendor

There was some minor discussion on the pros and cons of going with a single vs. multiple Code Enforcement Vendor. Freedom of choice was favorable.

Mr. Shields – Code Enforcement stated that he had a critical situation with a day-care the previous month and needed to have a quick connection at the code agency for situations like that. He feels that he had that connection with Clem Mellot, but does not have that with Commonwealth Code now. He wants to make sure that however the supervisor's vote, he has a good connection at both code agencies if he needs their advise right away.

Mr. Shield's other concern was that if he was out on the road, and saw a violation, who would he know to contact?

Supervisor Cressler asked if a customer wanted to change in the middle of construction could they do that?

Mr. Shilling replied that those municipalities who have more than one code inspection agency have a check mark on their permits for each agency. When they receive the permit they issue a notice back to the municipality to let them know who is inspecting it. He also gave an example of a policy that allowed people to switch inspection agencies one time if the agency signed off on the permit.

Solicitor Carol Redding recommended setting up agreements with both agencies that were as similar as possible.

Mr. Shield's asked Solicitor Redding if he had an issue where he needed to contact one of the agencies, then internally there needs to be a policy that he knows which agency he is going to go to first and who will be the fall-back. It can be based upon issues as to who he uses.

Solicitor Redding said she would combine the two agreements because they are so similar but she would add to both an acknowledgement that neither has exclusive first rights. She would prepare one agreement and have both of them sign it.

Supervisor Richardson suggested making the agreement so that it is difficult for people to switch.

MOTION: Supervisor Cressler moved to appoint both Commonwealth Code and PA Municipal Code and enter into an agreement to administer the provisions of the Uniform Construction Code for one year and have Solicitor Redding draft an equal agreement to be sent out to both. Supervisor Richardson seconded the motion which passed unanimously.

Thornwood Road and Orrstown Road Intersection -

Supervisor Witter stated that the letter that was sent to PennDOT was sent to the local district office, but they never forwarded it to Harrisburg. Once they get

it, he thinks they will respond with a study. Martin & Martin has given the township the specific lights that can be installed.

MOTION: Supervisor Witter moved to put blinking lights as per the engineers drawings at the intersection of Thornwood Road and Orrstown Road as soon as they are available. Supervisor Richardson seconded the motion which passed unanimously.

NEW BUSINESS

Park & Rec MOU

Supervisor Cressler stated that this is a Memorandum of Understanding with the new authority and the Borough of Shippensburg. It spells out the five year contributions which the circuit rider grant requires a five year commitment by each municipality.

MOTION: Supervisor Richardson moved to approve the Park & Rec MOU. Supervisor Cressler seconded the motion which passed unanimously.

EMS Medical Assistance Letter of Support

Alexis Riccione stated that SAEMS is requesting a letter of support from the Supervisors to their State Representatives to advocate authorizing a raise in Medicaid reimbursement.

Supervisor Cressler read a letter he wrote to Representative Kauffman to see if it was appropriate.

Ms. Riccione approved the letter.

MOTION: Supervisor Cressler moved to send Representative Kauffman the letter of support. Supervisor Witter seconded the motion which passed unanimously.

Budget Preparation

Notification to current healthcare provider

Supervisor Richardson stated that his thoughts were the same as last year, and that is to stay in line with the school district and the state. Employees pay 2.5% if they participate in the "Get Healthy" option, and 5% if they don't. It is taken out on a pre-tax basis based upon their wages. He is not opposed to renewing what they have now even though it is more, but have them participate in 2.5% of wages for them to have a zero deductible. He is not opposed to giving good insurance, but can't justify not having employees paying 2.5%.

MOTION: Supervisor Witter Moved from a Non-ACA Highmark Blue Shield Plan to an ACA Plan with no employee contribution but with higher family deductibles and lower premiums for the Township. Supervisor Cressler seconded the motion which passed. Supervisor Richardson opposed the motion.

Schedule Budget Meeting

A budget planning meeting was scheduled for Monday, November 9th at 4:00pm.

Smith, Elliot & Kerns (SEK) Audit

MOTION: Supervisor Cressler moved to advertise that Smith, Elliot & Kerns will be performing the Township audit again for 2015. Supervisor Richardson seconded the motion which passed unanimously.

SUBDIVISIONS

SD 2014-004 US X-Press

Maria Misner reported that the previous USX bond expired prior to approval of an as-built. The bond was cashed and put into an account by the Township. Since that time the as-built has been reviewed, and a recommendation from Martin & Martin states that \$2,200 should remain.

MOTION: Supervisor Witter moved to accept the \$2,200 as recommended by Martin & Martin and the remainder is released. Supervisor Richardson seconded the motion which passed unanimously.

SD 2014-010 Strawmyre Bond Reduction/Release

Maria Misner stated that the bond expires prior to the next meeting but the as-built does not have a review recommendation yet. She has talked with Ryan Clark of Martin & Martin who does have the as-built, but has not reviewed it yet. The existing as-built is for \$23,091.54.

Mr. Strawmyre was present and stated that is left are some un-installed trees that amount to almost \$1,900. There has not been any rain, so he is not planting trees until they have a good chance at survival.

MOTION: Supervisor Richardson moved to approve the bonding recommendation from Martin & Martin. Supervisor Witter seconded the motion which passed unanimously.

SD2014-019 – Aaron and Grace Shirk As-built

Maria Misner said that Mr. Shirk's plan was approved in 2014; however, the plans were not recorded. Mr. Shirk requested to put in the stormwater basin without bonding. Upon approval of the stormwater as-built the plans would be signed for recording.

Ryan Clark has reviewed the as-built and it is satisfactory except for one place where there is a pipe sealing.

MOTION: Supervisor Witter moved to conditionally accept the as-built for Aaron Shirk pending the outstanding construction item of sealing the 15" outlet pipe with hydraulic grout is completed. Upon satisfactory inspection by the Township, the Land Development Plan may be signed for recording. Supervisor Cressler seconded the motion which passed unanimously.

SD2015-016 Mervin & Lori Oberholtzer – Subdivision

MOTION: Supervisor Richardson moved to approve SD2015-016 Mervin & Lori Oberholtzer Form-B non-building waiver. Supervisor Cressler seconded the motion which passed unanimously.

MOTION: Supervisor Richardson moved to approve SD2015-016 Mervin & Lori Oberholtzer the final land subdivision plan. Supervisor Cressler seconded the motion which passed unanimously.

SD2015-017 Matrix Development Group – Subdivision

Mr. Scott Bert explained that this is a lot-consolidation.

MOTION: Supervisor Cressler moved to approve Waiver Requests for Sec. 601.A – Plan Scale and Sec. 601.E – Topo Contours. Supervisor Witter seconded the motion which passed unanimously.

MOTION: Supervisor Witter moved to approve SD2015-017 Matrix Development Group Final Subdivision. Supervisor Cressler seconded the motion which passed unanimously.

SD2015-018 Matrix Development Group – Land Development Waiver of Plan Scale

MOTION: Supervisor Cressler moved to approve the Waiver Request – Sec. 601.A – Plan Scale. Supervisor Witter seconded the motion which passed unanimously.

SD2015-019 – Glenn & Kathy Pugh – Subdivision

MOTION: Supervisor Richardson moved to approve the non-building waiver for SD2015-019 – Glenn & Kathy Pugh. Supervisor Cressler seconded the motion which passed unanimously.

MOTION: Supervisor Richardson moved to approve the Final Subdivision Plan for SD2015-019 – Glenn & Kathy Pugh. Supervisor Cressler seconded the motion which passed unanimously.

REPORTS OF TOWNSHIP OFFICIALS AND AGENCIES

PSATS Lunch & Learn Sign Ordinances

Solicitor Redding would like to attend the webinar at a cost of \$30.00. Mr. Shields would also like Tim Cormany to attend as well because of the work currently being done on the zoning ordinance as it relates to signs.

MOTION: Supervisor Witter moved to approve one of the solicitors, Tim Cormany attending to attend the webinar. Samuel Cressler seconded the motion which passed unanimously.

USX Setbacks – Mr. Shields asked Mrs. Redding what the status of US Xpress was regarding clarifications of setbacks.

Mrs. Redding replied that the agreement between US Xpress and the Township has been filed and it includes the agreed upon plan with regard to the change in the footage of setbacks. He would be able to enforce the changes in the drawing as agreed upon.

The plan for filing has not been submitted to the township for approval and filing. It must be done within six months of the beginning of September.

Electronic Collection Report – Maria Misner reported that the community electronic collection event went very well. It exceeded expectations with 5 ½ tractor trailers. A lot of help showed up from neighboring municipalities which was greatly appreciated.

ACTION ON PAYING BILLS

MOTION: Supervisor Richardson moved to pay the general fund in the amount of \$174,434.13. Supervisor Witter seconded the motion which passed unanimously.

The meeting was adjourned by Supervisor Witter at 7:00pm.

Respectfully Submitted

Maria Misner
Recording Secretary