

TOWNSHIP OF SOUTHAMPTON MINUTES
FOR THE REGULAR MEETING OF THE BOARD OF SUPERVISORS
SOUTHAMPTON TOWNSHIP MUNICIPAL BUILDING

6:00PM

November 24th, 2015

MEMBERS PRESENT

Paul Witter – Chairman
Greg Richardson – Vice Chairman
Samuel Cressler – Secretary/Treasurer

OTHERS PRESENT

Carol Redding Esq. – Township Solicitor
Patrick Redding Esq. – Township Solicitor
Doug Shields – Code Enforcement
Maria Misner – Planning/Recording Secretary

VISITORS PRESENT

Kevin Snider – Resident
Scott Bert – Carl Bert & Assoc.
Dave Thomas – Matrix
Jennifer Vanderan – CVAS
Connie Woody – CVAS
Carl D. Bert CBA

Chairman Witter called the meeting of November 24, 2015 to order at 6:00pm and announced the meeting was being recorded.

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

VISITOR REMARKS

Jennifer Vanderan – CVAS – Thanked supervisors for previous support and asked if the supervisors could help them out with a little bit of support.

Kevin Snider wanted to again request that the supervisors budget to remove the knob on Mt. Rock Road near his house for safety purposes.

APPROVAL OF THE BOARD OF SUPERVISORS MINUTES FOR THE REGULAR MEETING OF OCTOBER 27TH, 2015.

The minutes for October 27th, were approved as presented.

OLD BUSINESS

There was no old business.

NEW BUSINESS

2016 Proposed Budget – Samuel Cressler stated that the proposed budget is \$1,136,266.93 which is a 5.5% increase from 2015. The Township is currently 10% ahead of the 2015 budget. It is on track to hit budget as far as expenses.

Highlights of the proposed budget are:

- Hire a professional traffic engineer
- Obtain new front doors and general remodeling of the offices
- Bring the part-time clerk to full-time status.
- Purchase a new dump truck in the amount of \$180,000
- Road work totaling \$500,000 in 2016

MOTION: Supervisor Witter stated that the dump truck is probably going to be a little less than what they previously thought, so he moved to take \$2,000 from truck allotment to give to Cumberland Valley Animal Shelter. Samuel Cressler seconded the motion.

Supervisor Richardson asked for discussion. He asked the humane society for financial statements.

Ms. Vanderan and Ms. Woody both affirmed that they would email all three supervisors financial statements.

Mr. Richardson also asked if that contribution would cover township residents bringing in stray animals and not being charged \$50?

They replied that absolutely it would be covered, no charge to residents.

The motion passed unanimously.

Municipal Trash Collection

Supervisor Richardson said he wanted to do an exploration into joining with Southampton Cumberland as the sole municipal trash provider. His preliminary findings are that Southampton Cumberland would do the billing for a charge of \$3.00 per bill and Southampton Franklin would collect \$2.00 for a maximum total residential bill of \$48 per quarter. He has checked trash costs with two residents in the township, one pays \$70.00 and the other \$68.00. That is a \$20.00 savings per quarter which includes recycling.

For people who share trash service, or use a business dumpster, they can sign a waiver and not be charged by the Township.

It would also streamline truck traffic through developments, and they do accept bulky items once a month. He stated there is still homework that needs to be done to see if the Township is interested.

Supervisors Witter and Cressler agreed that it was a good idea to check into it further. Supervisor Richardson will follow-up.

CFJMA Amendment – Solicitor Redding stated that the joint agreement is part of the Fifth Amendment. It is just tweaking to keep it consistent with gallons per minute contribution to the Shippensburg Wastewater Treatment Facility. The Township needs to advertise to adopt the amendment.

MOTION: Supervisor Cressler moved to advertise to the approval of CFJMA Fifth Amendment at the December Board of Supervisor's meeting. Supervisor Witter seconded the motion which passed unanimously.

Intergovernmental Agreement – Supervisor Cressler said this is an agreement that all of Franklin County has been discussing that would comply with the PA Intergovernmental Cooperation Act. Township would have to do a resolution every time it wanted to work with surrounding municipalities. Those types of things frequently happen on a few days notice. This is a one-time Ordinance that states such things as, municipalities are going to have worker's comp; workers sent to a neighboring municipality will be qualified to do the job; if it is in your municipality, you are in charge etc. This ordinance will handle the basics, other agreements can be above and/or beyond.

Supervisor Cressler stated that Letterkenny and Lurgan Township are participating and they are who Southampton Township works with the most. A Resolution for fees can be done each year.

Solicitor Carol Redding stated that she is inclined to sign a resolution which is passed at the Organizational Meeting each year, which can eliminate last minute approvals and meetings.

Supervisor Cressler would like to make it as all-inclusive as possible.

MOTION: Supervisor Cressler moved to advertise as an Ordinance for adoption for the Intergovernmental Agreement at the December meeting. Supervisor Richardson seconded the motion which passed unanimously.

SUBDIVISIONS

Harold & Betty Wenger

Maria Misner explained that this was an approved plan in 1986, signed by all supervisors. The plan was implemented, but never recorded. Now they would like to sell a property and need to have the plan recorded, it needs resigned by current supervisors.

MOTION: Supervisor Witter moved to resign the approved plan for Harold and Betty Wenger. Supervisor Richardson seconded the motion which passed unanimously.

SD2015-018 – Matrix Land Development

Scott Bert of Carl Bert & Associates and Mr. Dave Thomas were present to answer questions.

Supervisor Richardson questioned the solicitor regarding Comment 13. From Ryan Clark's letter dated November 17th regarding a stormwater management facilities agreement.

Solicitor Carol Redding said that the attorneys for both parties are working towards an agreement. Matrix attorneys provided suggested language that day which will basically state that the Township has the right to come onto the property to do an inspection and if they find something needs addressed, to first give Matrix the notice and provide them the opportunity and a time frame to correct it before the Township takes care of it.

Mr. Scott Bert stated there is an NPDES permit for the previous plan and there is modification, but it will not be going to Harrisburg. He does not anticipate any problems.

Mr. Bert continued that they received a letter from Tim that day regarding SBA. SBA has given domestic approval and Matrix is providing a fire tank on site. They are still working out a few things with SBA.

MOTION: Samuel Cressler moved to approve SD2015-018 Matrix Land Development Lot 1D provided the stormwater notice agreement, bonding and outside agency approvals have all been satisfied. Supervisor Witter seconded the motion which passed unanimously.

SD2015-019 Aaron & Grace Shirk

Maria Misner stated that she went out and took pictures of the remaining item from Ryan Clark's assessment. She thought it looked good and sent the pictures to Ryan Clark who agreed. Mr. Shirk has now satisfied all of his stormwater requirements. That was the outstanding condition before the plan could be signed for recording.

MOTION: Supervisor Witter moved to sign Aaron Shirks plan for recording. Supervisor Richardson seconded the motion which passed unanimously.

SD2015-020 William & Lois Cressler – Subdivision Plan

Mr. Carl Bert stated that the Cresslers are creating land to convey to Oberholtzer, and Mr. Oberholtzer is creating a small piece of land that will come into the right-of-way. It is in two municipalities, almost all of it in the borough.

MOTION: Supervisor Richardson moved to approve both the Non-Building Waiver and the final Subdivision Plan for SD2015-020 William and Lois Cressler. Supervisor Witter seconded the motion which passed unanimously.

MOTION: Supervisor Richardson moved to approve both the Non-Building Waiver and the final Subdivision Plan for SD2015-021 Alvin & Alma Oberholtzer. Supervisor Witter seconded the motion which passed unanimously.

Nelson Martin – Stormwater Waiver Request 906.2

Maria Misner stated that Mr. Martin would like to build a 24 x 32 corn crib next to his farm buildings. He demonstrated that there should be no runoff that crosses a property line.

MOTION: Supervisor Richardson moved to approve the Stormwater Waiver Request for Nelson Martin. Supervisor Witter seconded the motion which passed unanimously.

Ivan Lied – Bond Expires 12/15/2015

Maria Misner stated that Ivan's cashier's check will be expiring and he has not begun his project yet. She requested that the Township put the funds in an account and hold them until the project is complete.

Supervisor Cressler stated that he has an account with job numbers that the funds can go into.

Solicitor Carol Redding stated that this is an acceptable method of holding funds for bonding-type items because it is set up like an escrow account.

MOTION: Supervisor Witter moved to put the funds for Ivan Leid into an escrow account. Samuel Cressler seconded the motion which passed unanimously.

REPORTS OF TOWNSHIP OFFICIALS AND AGENCIES

PA Code Vendor Agreements - Solicitor Carol Redding stated that she is creating two agreements for PA Code vendors that acknowledge that neither has exclusive rights with regard to the Township. She noted that the termination date is blank because the board approved it for one year. The date can be filled in when signed.

Signage Seminar - Solicitor Patrick Redding reported that he did attend the PSATS seminar on signage.

Mr. Shields added that he found the seminar very useful because of updating updating our SALDO and Zoning Ordinances which includes signage.

Thornwood Road Lights - Supervisor Richardson asked if the lights at Thornwood were employed yet.

Supervisor Witter replied that a permit was needed because it intersects a state road and it was not obtained.

Supervisor Cressler was under the impression that a traffic study needed to be completed prior to applying for the permit, but he will look into getting the permit prior to the traffic study.

ACTION ON PAYING BILLS

MOTION: Supervisor Witter moved to pay the general fund in the amount of \$77,012.08. Supervisor Richardson seconded the motion which passed unanimously.

The meeting was adjourned by Supervisor Witter at 7:00pm.

Respectfully Submitted

Maria Misner
Recording Secretary