

TOWNSHIP OF SOUTHAMPTON MINUTES  
FOR THE REGULAR MEETING OF THE BOARD OF SUPERVISORS  
SOUTHAMPTON TOWNSHIP MUNICIPAL BUILDING

8:00AM

February 10, 2015

**MEMBERS PRESENT**

Paul Witter – Chairman  
Greg Richardson - Vice Chairman  
Samuel Cressler – Secretary/Treasurer

**OTHERS PRESENT**

Patrick Redding Esq. – Township Solicitor  
Carol Redding Esq. - Township Solicitor  
Doug Shields – Code Enforcement  
Maria Misner – Planning/Recording Secretary

**VISITORS PRESENT**

Mel Wadlinger – Resident  
Todd Alexander – Wells Fargo  
Cory Alspaugh – WEFR

**Chairman Witter called the meeting of February 10, 2015 to order at 8:00am and announced the meeting was being recorded.**

**PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**

**VISITOR REMARKS**

Organizational Meeting Minutes - Mel Wadlinger asked why the Organizational Meeting Minutes were not on the website yet.

Maria Misner stated that the Organization Meeting Minutes contain employee information. She questioned the solicitors on how much of the personal information should be put on the website and how much should be obtained through a right-to-know request.

After discussion, Solicitor Carol Redding said that the personal information should be redacted or deleted with a footnote explaining that any further information should be obtained through a right-to-know request.

West End Fire and Rescue Annual Activity Summary – Kory Alspaugh – Deputy Chief, presented the Board with a 2014 Summary with information on Total Incidents, Response Summary, Fire Police Report, Significant Incidents, Fundraising Summary, Training Summary, Highlights, Officers and 2015 Goals.

## **APPROVAL OF THE BOARD OF SUPERVISORS MINUTES FOR THE REGULAR MEETING OF JANUARY 27, 2015.**

The minutes from the January 27<sup>th</sup> meeting, was approved as presented.

### **OLD BUSINESS**

#### Proctor & Gamble Lighting

Doug Shields stated that Mr. Tim Cormany and Mr. Eugene Emerick will be in attendance at the February 24<sup>th</sup> Board of Supervisor's meeting to present the current situation at Proctor & Gamble.

#### Investment Policy Discussion

Supervisor Cressler stated that historically the Township has been very conservative in its investment strategy. He feels the most important policy (although unwritten) is to preserve the Township reserve funds with very little risk. The Township has typically gotten around 2% return with virtually no risk of losing funds.

Supervisor Cressler said the Board asked Mr. Alexander to put together a sample policy, which he thought would be based upon the other municipal examples; however, Mr. Cressler felt it was completely different. It implies that the Township can make 6% but also allows a tolerable loss of 15% in one year. Supervisor Cressler said he is not willing to risk the Township reserve funds and felt any investment should have a principal guarantee. Supervisor Witter agreed.

Lengthy discussion ensued. It was decided that Mr. Alexander will prepare a modified Investment Policy based upon reducing the tolerable risk from 15% to 7.5%; after which, Mrs. Carol Redding will prepare a resolution for the next meeting. Mr. Alexander suggested tightening up the tolerances on stocks and bonds.

Mr. Alexander's fee is .5% as an investment manager. It is an annualized number based upon the amount of money he is managing for the Township.

Supervisor Cressler stated that he would like to diversify the funds through more than one institution and more than one financial vehicle.

Supervisor Richardson clarified with Mr. Alexander that the proposed policy allows for that. Mr. Alexander confirmed that it did.

MOTION: Supervisor Richardson moved to adopt the policy with \$500,000 invested at 7.5% tolerable loss as opposed to the original amount of 15%. Supervisor Witter seconded the motion which passed. Supervisor Cressler opposed.

### Park & Recreation Member Interview Times

Samuel Cressler stated that there were seven people in the municipality who are interested in filling the two positions on the Park & Recreation Authority Board. He asked to set up times to interview the residents. Supervisor Witter said he is scheduled for surgery the following week. Supervisor Richardson and Cressler decided to do preliminary interviews on Thursdays after 5:30.

The Ordinance will be enacted after the Authority members have been selected.

### **NEW BUSINESS**

#### Part-Time Driver for Snow Plowing

Supervisor Witter said that the Township has lost a part-time snowplow driver. He stated that Randy Brandt has worked for the Township years ago and knows the ropes.

MOTION: Supervisor Witter moved to hire Mr. Randy Brandt as a part-time snowplow driver in times of emergency at the same rate that Mr. Gary Mohler was hired at. Supervisor Richardson seconded the motion which passed unanimously.

### **REPORTS OF TOWNSHIP OFFICIALS AND AGENCIES**

Municipal Claim Changes - Mrs. Carol Redding stated that there were some municipal claim changes that affect tax liens, foreclosures, etc. She will find out more about that and report back to the supervisors.

United Business Park Deed of Dedication – Mrs. Redding stated that she still has not received anything from United Business Park, regarding the road dedication.

Maria Misner stated she will check into why she has not received the appropriate paperwork.

GIS Agreement – Mrs. Redding stated that the County Solicitor is inserting numbers and tweaking the GIS Agreement. She will forward to the Supervisors and Maria when she gets the revised copy.

Samuel Cressler asked about the previously approved GIS Agreement and if it should be rescinded when the new one is presented. Solicitor Redding stated that it would probably be appropriate to approve it as an amendment to the previous agreement.

Township Solicitors at PSATS – Mr. Patrick Redding stated that their membership with PSATS needed to be approved and they may wish to attend the PSATS Solicitors Seminar on April 20<sup>th</sup>.

MOTION: Supervisor Richardson moved to renew the membership with PSATS and preapproval to attend the PSATS Solicitor's Seminar for April 20. Supervisor Witter seconded the motion which passed unanimously.

Permit Management Software – Maria Misner reported that they are moving along, sending forms to Cork Shunk, the Developer, and discussing how they want things set up. They are waiting for the Tax Database for the County who is in the process of changing their policy, so the Township is not charged for it. They are also waiting for the GIS Agreement.

ORI Number for Mr. Shields – Doug Shields reported that he has received his ORI Number from PA State Policy and is set up through Franklin County 911. He can now check vehicle registrations and everything but backgrounds checks.

### **ACTION ON PAYING THE BILLS**

MOTION: Supervisor Richardson made a motion to pay the general fund in the amount of \$26,639.52. Supervisor Witter seconded the motion, which passed unanimously.

The meeting was adjourned by Supervisor Witter at 9:30 a.m.

Respectfully Submitted

Maria Misner  
Recording Secretary