

TOWNSHIP OF SOUTHAMPTON MINUTES
FOR THE REGULAR MEETING OF THE BOARD OF SUPERVISORS
SOUTHAMPTON TOWNSHIP MUNICIPAL BUILDING

6:00PM

March 22, 2016

MEMBERS PRESENT

Paul Witter – Chairman
Greg Richardson – Vice Chairman
Samuel Cressler – Secretary Treasurer

OTHERS PRESENT

Doug Shields – Code Enforcement
Maria Misner – Planning/Recording Secretary

VISITORS PRESENT

There were no visitors present.

Chairman Witter called the meeting of March 22, 2016 to order at 6:00pm and announced the meeting was being recorded.

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

VISITOR REMARKS

There were no visitor remarks.

APPROVAL OF THE BOARD OF SUPERVISORS MINUTES FOR THE REGULAR MEETING OF MARCH 8, 2016.

The minutes for March 8th were approved as presented.

OLD BUSINESS

Valley Quarries – Bond Ending for Lindsay Lot Road

Samuel Cressler stated that the Township did receive a letter from Valley Quarries confirming that there would be no transportation of materials to or from the Quarry on Lindsay Lot Road.

PUBLIC HEARING 6:15 – 2016-001 - Ordinance to Provide for Certain Fees for the Tax Collector.

There was no public comment for the hearing.

2016-001 Ordinance to Provide for Certain Fees for the Tax Collector

MOTION: Supervisor Witter moved to pass Ordinance 2016-001 which provides for certain fees for the tax collector. Supervisor Richardson seconded the motion which passed unanimously.

NEW BUSINESS

Conservation District M.O.U.

Supervisor Witter stated that no action will be taken until Solicitor Redding and staff has time to review and make changes.

REPORTS OF TOWNSHIP OFFICIALS AND AGENCIES

Doug Shields – Code Enforcement had multiple items to address:

Zoning Solicitor

Welton Fisher is retiring and a new Zoning Solicitor is needed. Mr. Shields got recommendations from Mr. Fisher, Ms. Carol Redding, Tim Cormany and they all recommended John Lisko. Mr. Shields contacted Mr. Lisko and he is interested.

MOTION: Supervisor Cressler moved to appoint Mr. John Lisko as Zoning Attorney for the remainder of 2016. Supervisor Witter seconded the motion which passed unanimously.

Resolution 2016-002 - Winter Storm Jonas Agent Designation

Mr. Shields stated that in order to obtain financial assistance for disaster relief an Emergency Assistance Agent needed to be named.

MOTION: Supervisor Witter moved to appoint Doug Shields as the Township Representative for reimbursement for Winter Storm Jonas, Resolution 2016-002 Supervisor Richardson seconded the motion which passed unanimously.

Zoning Hearing Results

Mr. Shields stated that the zoning hearing board recently heard two hearings. The first was for less parking stalls, smaller parking stalls, a loading dock variance and a buffer variance. The zoning hearing board denied all requests.

The seconded was for Zullinger Brenize for a vehicle inspection station in a landscape business. The landscape business is a permitted use however the garage is not. It was also denied.

2015 Remaining Septic Violations

Mr. Shields reported that there were still four outstanding septic systems who were still not pumped, and the next step is to go before the District Justice's Office.

Burnt Mill Bridge

The county put out a notice that Burnt Mill Bridge will be closed from 7:30 until 3:00 the following day for repairs.

Segregation of Duties - Supervisor Richardson stated that he has read through the auditor's comments and saw a repeat comment about segregation of duties, in which there are multiple reviews of the bank statement reconciliations. Supervisor Richardson is in agreement with that. It is a check and balance.

Supervisor Cressler agreed and asked Supervisor Richardson to fill the duty of reviewing bank statements monthly.

Supervisor Richardson declined the task.

ACTION ON PAYING BILLS

MOTION: Supervisor Witter moved to pay the general fund in the amount of \$24,808.54. Supervisor Richardson seconded the motion which passed unanimously.

The meeting was adjourned by Supervisor Witter at 6:22pm.

Respectfully Submitted

Maria Misner
Recording Secretary