

TOWNSHIP OF SOUTHAMPTON MINUTES
FOR THE REGULAR MEETING OF THE BOARD OF SUPERVISORS
SOUTHAMPTON TOWNSHIP MUNICIPAL BUILDING

6:00PM

May 26, 2015

MEMBERS PRESENT

Paul Witter – Chairman
Greg Richardson – Vice Chairman
Samuel Cressler – Secretary/Treasurer

OTHERS PRESENT

Patrick Redding Esq. – Township Solicitor
Doug Shields – Code Enforcement
Maria Misner – Planning/Recording Secretary

VISITORS PRESENT

Galen Burkholder – News Chronicle
Lamar & Rhoda Leid – 2802 MaClays Mill Road
Rick Yohe – Park & Rec. Authority
Mike Wadel – Leid/Snider
Forrest Lysinger – Dump Truck
Alexis Riccione – SAEMS
Paul Janiszewski – Ford F550

Chairman Witter called the meeting of May 26th, 2015 to order at 6:00pm and announced the meeting was being recorded.

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

VISITOR REMARKS

Alexis Riccione – SAEMS was present to give an update on the Ambulance Service. She inquired as to a \$3,000 that was given to the ambulance service in prior years that they did not receive this year. She asked if it were possible to receive that amount which would be earmarked specifically for the West End Ambulance.

Supervisor Richardson asked if they would prepare a budget for the Township and request the \$3,000 from the Supervisors when they are working on their budget for the following year.

Ms. Riccione added that they are preparing a safety day and open house at West End on June 20th.

APPROVAL OF THE BOARD OF SUPERVISORS MINUTES FOR THE REGULAR MEETING OF APRIL 28TH, 2015.

The minutes from the April 28th meeting, were approved as presented.

OLD BUSINESS

Ordinance No. 2015-003 – Completing the Requirements for the Park & Recreation Article of Incorporation

MOTION: Since all members of the Shippensburg Community Park & Recreation Board have been appointed. Supervisor Cressler moved to approve the Execution of Ordinance No. 2015-003 Articles of Incorporation (Reference Approval on March 24th, 2015) to create the Shippensburg Community Park & Recreation Authority. Supervisor Richardson seconded the motion which passed unanimously. *Ordinance Attached*

Investment Policy

Supervisor Richardson will get in touch with Mr. Todd Alexander to discuss 1) what options are available for the Township's investments to guarantee interest while keeping up with inflation. 2) If the Township investment policy needs to be altered based upon the new information received from PSATS.

NEW BUSINESS

Resolution 2015-003 - DCNR Peer-to-Peer Grant

Supervisor Cressler stated that the Borough of Shippensburg has taken the burden of legal fees to set up the Park & Rec Authority, he thinks it would be fair for the township to spend the \$1,000 fee for the Authority to qualify for a \$10,000 peer-to-peer grant.

Rick Yohe – Park & Rec Board stated that DCNR has indicated to them that the \$10,000 has been assured to them along with a very knowledgeable Park & Rec Peer consultant who will help them to get established and hire a Park and Recreation Director.

MOTION: Supervisor Cressler moved to approve Resolution 2015-003 and pay the \$1,000 fee to set up the Peer-to-Peer Grant Agreement. Supervisor Witter seconded the motion which passed unanimously.

Office Space for Park & Rec.

Samuel Cressler stated that the Township has office space available in the front of the maintenance building that is not being used. The Park and Rec Board has expressed interest in renting the space.

MOTION: Supervisor Witter move to grant use of the Township office space along Orrstown Road as is, pro-bono, for one year to give the Park & Rec Authority the best possible chance of success. Supervisor Cressler seconded the motion which passed unanimously.

The Park & Rec Authority will be responsible for its own improvements as well as telephone, cable, internet, etc. Electric will be monitored, and if there is a noticeable increase they will be billed for the difference.

SUBDIVISIONS

SD2015-007 Kevin & Linda Snider – Lot Addition

Mike Wadel was present to discuss the plan. Both lots have non-conforming issues. This change in lot lines corrects one of those issues. All comments have been satisfied.

MOTION: Supervisor Richardson moved to approve the Non-Building Waiver and the Final Land Subdivision for SD2015-007 Kevin & Linda Snider. Paul Witter seconded the motion which passed unanimously.

SD2015-010 Ivan (Lamar) & Ellen Leid – Stormwater Management Plan

Mike Wadel was in attendance to present the plan. He stated that he talked with Bill Kick regarding his letter of May 26th and feels all comments can be satisfied relatively easily.

Bill Kick's comments from May 26th letter

Design Comments

The minimum design capacity of emergency spillways shall be the 25-year post-development peak discharge while maintaining a minimum 1.0-foot freeboard. This capacity should be confirmed assuming no basin storage volume and a blocked principal outlet. (906.4.D)

General Comments

1. *The plan does not satisfy the Water Quality Requirements of Section 906.8, which requires that the 1-year design storm runoff volume be detained (slowly released) for a period 24-hours. This provision is difficult to meet, particularly when the subject watershed is small and the 1-year runoff volume is minimal. Such is the case in this instance. A request for a waiver of this requirement is needed unless an acceptable alternative means of satisfying the Section 906.8 is proposed.*
2. *Erosion-resistant lining is recommended and should be specified for the overflow spillway in the proposed detention basin. (906.5)*
3. *Stormwater management facility easements and a note granting access by Township officials to the facilities are required on the plan. (906.6)*
4. *The Applicant shall ensure compliance with 25 Pa. Code Chapter 102.*
5. *Construction security will be required for all proposed stormwater management and erosion controls prior to approval of the Plan. (906.7)*

6. *As-built record drawings will be required prior to release of construction security when the project is completed and all erosion controls have been removed. (906.7)*

MOTION: Supervisor Witter moved to approve a waiver of Section 906.8 1-year design storm runoff due to the small watershed, and to approve SD2015-010 Lamar & Ellen Leid – Stormwater Management Plan provided all comments from Bill Kick have been satisfied. Supervisor Richardson seconded the motion which passed unanimously.

BID OPENING - 7:15 PM

Aggregate	St. Thomas	Valley
Number 67	9.85	9.50
Number 8	10.85	11.20
Number 8, clean washed	24.00	13.05
2A Aggregate	7.00	6.15
AS-4	N/B	14.60
Number 10 Dust	10.05	9.50
Number 3	9.55	9.25
Number 4	N/B	9.25
R3 Gabion	N/B	14.00

MOTION: Paul Witter moved to award Valley all products. Greg Richardson seconded the motion which passed unanimously.

Road Equipment	Hammaker
Dump Truck	\$110.00
Roller	\$135.00
Chipper	\$265.00

MOTION: Supervisor Richardson moved to approve Hammaker East the bid for Road Equipment. Supervisor Cressler seconded the motion which passed unanimously.

CRS-2PM	Hammaker
	\$2.27

MOTION: Supervisor Witter moved to approve Hammaker East the bid for CRS-2PM. Supervisor Richardson seconded the motion which passed unanimously.

Facility Fuel	Timmons
	.20 cents over Harrisburg Rack

MOTION: Supervisor Richardson moved to award Timmons the bid for Facility Fuel. Supervisor Witter seconded the motion which passed unanimously.

Ford F550 Truck Bids

Sandy Z	\$10,000.00
Scott/Quality Tractor	\$12,886.00
Dustin T.	\$ 6,250.00
Forrest	\$ 3,152.00
Wilfredo	\$15,550.00
Joe U.	\$10,880.00
Ron	\$ 5,184.97
Ryan B	\$15,131.00
Alex G.	\$ 3,678.00
Matt	\$ 7,000.00
Paul J.	\$16,527.00
Twin Rock	\$ 8,051.50
Eric D	\$ 8,500.00

MOTION: Supervisor Witter moved to approve Paul Janiszewski the bid for the Ford F550 in the amount of \$16,527.00. Supervisor Richardson seconded the motion which passed unanimously.

REPORTS OF TOWNSHIP OFFICIALS AND AGENCIES

Dentler Park – Maria Misner reported a few instances that have prompted her to inquire about posting signs regarding Park Rules and Contact Information. She also listed some general maintenance that could be done to the park.

Samuel Cressler stated that there were funds budgeted for the park.

Supervisor Richardson recommended a commercial grade sign for Park Rules.

Maria will get two signs for the park, one for Park Rules and one for Contact Information.

Comp Plan- Maria Misner stated she is getting ready to deliver a draft copy of the Comp Plan to all contiguous Townships, the Shippensburg School District, and County Planning for review time of 45 days in which they can submit comments. After that the Planning Commission will have an advertised public meeting followed by the supervisor’s public hearing prior to final approval.

ACTION ON PAYING THE BILLS

MOTION: Supervisor Witter made a motion to pay the general fund in the amount of \$65,727.08. Supervisor Richardson seconded the motion, which passed unanimously.

The meeting was adjourned by Supervisor Witter at 7:34pm.

Respectfully Submitted

Maria Misner
Recording Secretary

ARTICLES OF INCORPORATION
FOR THE
“SHIPPENSBURG COMMUNITY PARKS AND RECREATION AUTHORITY”

TO: THE SECRETARY OF THE COMMONWEALTH OF PENNSYLVANIA

In compliance with the requirements of the Pennsylvania Municipality Authorities Act, 53 Pa. C.S. 5601 et seq., as amended and supplemented, and pursuant to an Ordinance duly adopted by the Borough Council of the Borough of Shippensburg, Cumberland and Franklin Counties, Pennsylvania, and an Ordinance duly adopted by the Board of Supervisors of Southampton Township, Franklin County, Pennsylvania expressing the joint intention and desire of the municipal leaders of said municipalities to organize a municipal authority under the provisions of said Act, said incorporating municipalities do certify:

1. The name of the Authority is “Shippensburg Community Parks and Recreation Authority”.
2. The Authority is formed under the provisions of the Pennsylvania Municipality Authorities Act, 53 Pa. C.S. 5601 et seq. The incorporating municipalities retain the right under said Act to approve any plan of the Authority to provide business improvements and administrative services.
3. The Borough of Shippensburg and Southampton Township, respectively, have organized authorities under the Pennsylvania Municipality Authorities Act, 53 Pa. C.S. 5601 et seq., the Act of Assembly approved May 2, 1945, P.L. 382, as amended and supplemented, known as the “Municipality Authorities Act” of 1945”, or under the Act of Assembly approved June 28, 1935, P.L. 463, as amended and supplemented, and such authority is in existence in or for each respective incorporating municipality. The incorporating municipalities have not jointly organized an authority under the Municipality Authorities Act, 53 Pa. C.S. 5601 et seq., as amended and supplemented or under the Act of Assembly approved June 28, 1935, P.L. 463, as amended and supplemented.
4. The name of the incorporating municipalities are:
 - a. Borough of Shippensburg, Cumberland and Franklin Counties, Pennsylvania
 - b. Southampton Township, Franklin County, Pennsylvania
5. The purposes of the Shippensburg Community Parks and Recreation Authority are for financing working capital, acquiring, holding, constructing, financing, improving,

maintaining and operating, leasing in the capacity of lessee, projects and providing financial insurance for reserves, and any other lawful purpose for parks, recreation, grounds and facility maintenance as set forth in 53 Pa. C.S. 5607(a)(4).

6. The names and addresses of the incumbent members of the body or board authorized to enact ordinances of said incorporating municipalities are as follows:

a. Borough Council of the Borough of Shippensburg

- i. Andrea Lage, President 600 Brenton Street, Shippensburg PA
- ii. Kathy Coy, Vice-President 102 N. Earl Street, Shippensburg PA
- iii. Joe Hockersmith 9 James Circle, Shippensburg PA
- iv. Kerri Burrows 420 Clifton Road, Shippensburg PA
- v. Angela Facchinei 133 Park Place West, Shippensburg PA
- vi. John Alosi 108 S. Prince Street, Shippensburg PA

b. Board of Supervisors of Southampton Township, Franklin County

- i. Paul Witter, Chairman Shippensburg PA
- ii. Greg Richardson, Vice-Chairman Shippensburg, PA
- iii. Samuel Cressler, Secretary/treasurer Shippensburg, PA

7. The names, addresses and terms of office of the first members of the Board of the Authority, each of whom are individuals who are citizens, tax payers or business owners within a municipality in which one or more of the park facilities and/or park projects exists, as identified below:

<u>Name/Address</u>	<u>Appointee of</u>	<u>Term</u>
Ed Barrett	Authority Board	5
Derek Bostick	Borough of Shippensburg	4
Richard Yohe	Southampton Township	3
Todd Hardin	Borough of Shippensburg	2
Gerilee Davis	Southampton Township	1

IN WITNESS WHEREOF, the Borough of Shippensburg, Cumberland and Franklin Counties, Pennsylvania, and Southampton Township, Franklin County, Pennsylvania have caused these Articles of Incorporation to be executed and have caused these Articles of Incorporation to be attested and its official seal to be affixed, this 1st day of June, 2015.

Shippensburg Borough Council

By: Andrew J. Kazy
President

ATTEST:

[Signature]
Secretary

(SEAL)

Board of Supervisors Southampton Township

By: [Signature]
Chairman

ATTEST:

[Signature]
Secretary

(SEAL)