

THE ORGANIZATION MEETING MINUTES OF
THE TOWNSHIP OF SOUTHAMPTON BOARD OF SUPERVISORS
HELD IN THE SOUTHAMPTON TOWNSHIP MUNICIPAL BUILDING

8:00 A.M.

JANUARY 6, 2015

MEMBERS PRESENT

Mr. Paul E. Witter
Mr. Greg Richardson
Mr. Samuel F. Cressler

OTHERS PRESENT

Mrs. Maria Misner - Recording Secretary

Chairman Witter called the meeting to order at 8:00 a.m.

Chairman Witter called for a motion for Chairman of the Board of Supervisors

MOTION: Supervisor Cressler moved that Chairman Witter be reappointed as Chairman for the year 2015. Supervisor Richardson seconded the motion. Supervisor Cressler and Supervisor Richardson voted to support the motion. Chairman Witter abstained from voting. The motion carried.

Chairman Witter was declared Chairman of the Board of Supervisors for the Year 2015, and conducted the meeting for the remainder of the morning.

MOTION: Chairman Witter moved that Supervisor Richardson be appointed as Vice-Chairman of the Board of Supervisors for the year 2015. Supervisor Cressler seconded the motion. Chairman Witter and Supervisor Cressler voted to support the motion. Supervisor Richardson abstained from voting. The motion carried.

There was discussion regarding the supervisors and their roles as employees.

MOTION: Chairman Witter moved that Supervisor Cressler be appointed as Secretary/Treasurer of the Township for the year 2015. Supervisor Cressler seconded the motion. Chairman Witter and Supervisor Cressler moved to support the motion. Supervisor Richardson opposed. The motion carried.

MOTION: Supervisor Richardson moved that Supervisor Cressler be appointed as the Open Records Officer for 2015. Supervisor Witter seconded the motion. The motion carried.

ORGANIZATION MINUTES (Continued)

- MOTION:** Supervisor Cressler moved to approve Orrstown Bank, F&M, PLIGT, Mass Mutual and Wells Fargo as depositories for the year 2015. Chairman Witter seconded the motion, which passed unanimously.
- MOTION:** Chairman Witter moved that Redding Law Firm (Patrick and Carol Redding) be retained as solicitor for the Township in the year 2015. Supervisor Cressler seconded the motion, which passed. Supervisor Richardson opposed the motion.
- MOTION:** Supervisor Richardson moved that Martin & Martin, Inc. be retained as Township Engineer for the year 2015. Chairman Witter seconded the motion, which passed unanimously.
- MOTION:** Supervisor Cressler moved that Mr. Doug Shields be appointed as Code/Zoning/Permit Officer and Township Fire Marshall for the year 2015. Chairman Witter seconded the motion, which passed unanimously.
- MOTION:** Chairman Witter moved that Mr. Doug Shields be reappointed as Emergency Management Coordinator for the year 2015. Supervisor Cressler seconded the motion which passed unanimously.
- MOTION:** Supervisor Cressler moved that Ms. Maria Misner be appointed as Planning and GIS Mapping Coordinator for the year 2015. Supervisor Richardson seconded the motion which passed unanimously.
- MOTION:** Supervisor Cressler moved that Ms. Maria Misner be appointed as Recording Secretary for the year 2015. Supervisor Richardson seconded the motion, which passed unanimously.
- MOTION:** Supervisor Richardson moved that Mr. Jamie White, West End Fire and Rescue Company Fire Chief, be appointed as Township Fire Chief for the year 2015. Chairman Witter seconded the motion, which passed unanimously.
- MOTION:** Chairman Witter moved to appoint Supervisor Cressler to the Southampton Township, Franklin County Emergency Services Advisory Board for the year 2015. Supervisor Richardson seconded the motion which passed unanimously.
- MOTION:** Chairman Witter moved that Mr. Vincent Elbel be named the Township Sewage Enforcement Officer and Mr. Jim Maun as the township alternate sewage enforcement officer for the year 2015. Supervisor Richardson seconded the motion, which passed unanimously.

ORGANIZATION MINUTES (Continued)

- MOTION: Supervisor Witter moved that Mr. Jay Grove be appointed to the Vacancy Board for the year 2015. Supervisor Richardson seconded the motion, which passed.
- MOTION: Supervisor Richardson motioned that Smith, Elliot and Kerns be appointed as Township Auditors. Chairman Witter seconded the motion which passed unanimously.
- MOTION: Supervisor Cressler moved to re-appoint Dave Rohr and Maria Misner to the Southampton Township Planning Commission for 3-year terms beginning in 2015. Supervisor Witter seconded the motion which passed unanimously.
- MOTION: Chairman Witter made a motion to appoint Mr. Steve Oldt as the Cumberland County Tax Collection Representative for 2015. Supervisor Cressler seconded the motion which passed unanimously.
- MOTION: Supervisor Richardson made a motion to appoint Supervisor Cressler as the Council of Government (COG) representative for 2015. Supervisor Witter seconded the motion which passed unanimously.
- MOTION: Supervisor Richardson moved that Mr. Alvin Elliott be reappointed as citizen representative on the Emergency Service Advisory Board for 2015. Chairman Witter seconded the motion, which passed unanimously.
- MOTION: Supervisor Cressler moved that Ms. Karen Strine be reappointed Township Representative to attend meetings of the Shippensburg Public Library Board for the year 2015. Chairman Witter seconded the motion, which passed unanimously.
- MOTION: Supervisor Richardson moved to appoint Supervisor Cressler as the Voting Representative at the annual PSATS conference. Chairman Witter seconded the motion which passed unanimously.
- MOTION: Chairman Witter moved that Supervisor Cressler be appointed the Township Voting Delegate to the annual State Convention of the Pennsylvania State Association of Township Supervisors Conference in 2015. Supervisor Richardson seconded the motion which passed unanimously.
- MOTION: Chairman Witter moved that all three Supervisors be appointed as Roadmasters for the year 2015. Supervisor Cressler seconded the motion, which passed unanimously.

ORGANIZATION MINUTES (Continued)

MOTION: Chairman Witter moved that the Supervisors be authorized to furlough laborers at their discretion. Supervisor Cressler seconded the motion, which passed unanimously.

MOTION: Supervisor Richardson moved to allow comp time or vacation that is accrued during the month of December 2015, to be carried over to the following year. Chairman Witter seconded the motion which passed unanimously.

MOTION: Supervisor Cressler moved that in 2015 the Regular meeting of the Board of Supervisors meet on the second Tuesday of each month at 8:00 a.m. and the fourth Tuesday of each month at 7:00 p.m. Chairman Witter seconded the motion which passed unanimously.

MOTION: Chairman Witter moved to authorize payment of invoices with due dates prior to a meeting to avoid paying interest be approved. Supervisor Richardson seconded the motion, which passed unanimously.

MOTION: Supervisor Richardson moved that the Supervisors be authorized to attend the Annual State Convention in Hershey at regular pay plus expenses during the 2015 year. Supervisor Witter seconded the motion which passed unanimously.

Chairman Witter declared the meeting adjourned at 8:55 a.m.

Respectfully Submitted,

Maria Misner
Recording Secretary

*** Please note that portions of the Organizational Meeting Minutes have been redacted or deleted to protect the privacy rights of individuals/employees of Southampton Township. If additional information is required, a Right To Know Request form may be submitted to the Township and it will be responded to as appropriate. Southampton Township, Franklin County appreciates your cooperation in protecting the privacy rights of its employees.