

TOWNSHIP OF SOUTHAMPTON MINUTES  
FOR THE REGULAR MEETING OF THE BOARD OF SUPERVISORS  
SOUTHAMPTON TOWNSHIP MUNICIPAL BUILDING

5:00 p.m.

March 26, 2019

**MEMBERS PRESENT**

Paul Witter – Chairman  
Greg Richardson – Vice Chairman  
Samuel Cressler – Secretary/Treasurer

**OTHERS PRESENT**

Doug Shields – Zoning/Code Enforcement  
Maria Misner – Planning/Recording Secretary  
Kathy Durf – Administrative Assistant

**VISITORS PRESENT**

There were no visitors present

**PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**

**APPROVAL OF THE BOARD OF SUPERVISORS MINUTES FOR THE REGULAR MEETING OF MARCH 12, 2019.**

The minutes for the regular meeting of March 12, were approved as presented.

**VISITOR REMARKS**

There were no visitor remarks

**OLD BUSINESS**

Branch Creek/Menno Haven/Cumberland County Senior Center Agreement  
Supervisor Cressler stated this was the final agreement with solicitor comments included.

MOTION: Supervisor Witter moved to approve the Branch Creek, Menno Haven, Cumberland County Senior Center Agreement with a renewable one-year term. Southampton Franklin's portion is \$6168.18. Supervisor Richardson seconded the motion which passed unanimously.

## **NEW BUSINESS**

### Identify 2019 Road Work Projects

Supervisor Cressler stated he and Rick Levan, PennDOT Representative, drove Spring Ridge, Shale and Thornwood Roads. Mr. Levan made recommendations for each road.

MOTION: Supervisor Witter moved to advertise and receive bids to overlay Thornwood Road, Spring Ridge Road and part of Shale Road. Much of Thornwood Road will first be milled and Spring Ridge will have a scratch coat and some base repair before overlay. Bid opening will be at the April 23, 2019 BOS Meeting. Supervisor Richardson seconded the motion which passed unanimously.

MOTION: Supervisor Cressler moved to bid for Aggregate & Diesel Fuel delivered to the facility, CRS & CRS2PM Road oil, Equipment & Operators. Bid opening will be at the end of April 23, 2019 BOS meeting. Supervisor Witter seconded the motion which passed unanimously.

### Preliminary action to order materials Orrstown Road/Thornwood Road Traffic Signal

MOTION: Supervisor Cressler moved to obtain three (3) phone quotes for the pole for a blinking light pole to be placed at the Orrstown/Thornwood Road intersection with action for purchase to be taken at the April 9, BOS meeting. Supervisor Witter seconded the motion which passed unanimously.

## **BONDING**

### Thornwood Bonding Update

Maria Misner stated that she has received revised financial security estimates for Thornwood Phase 2 and 4 from Mike Wadel. Ryan Clark, from Martin & Martin, has not yet reviewed them. She is still expecting revisions for the Thornwood Village side.

### Dollar General Bond Reduction Request

Maria Misner said that Dollar General has requested a bond release/reduction. They have submitted an as-built which Ryan Clark of Martin & Martin has reviewed. Ryan has recommended a reduction from \$51,410.20 to \$5,700.00.

MOTION: Supervisor Witter moved to approve the bond reduction amount to \$5,700.00 based upon the recommendation of Ryan Clark of Martin & Martin. Supervisor Cressler seconded the motion which passed unanimously.

## **SUBDIVISION**

### SD2019-002 Robert & Joanne Creter

Subdivision of one lot for the construction of one single-family residential unit. New lot will utilize previously approved soil tested areas from a previous subdivision.

Maria Misner described the plan, explaining lots 10B and 10-T1 will remain separate lots because the Creters are only 1/3 owner of the driveway that bisects the property;

however, a note on the plan states they must be sold together, or the driveway must conform to Township standards.

*Modification Request Section 31-806.D – One-time exemption of the recreation fee*  
The proposed subdivision does qualify for the one-time exemption fee. A note has been added to the plan stating all future subdivisions will be required to pay the fee.

MOTION: Having met the requirements of the one-time exemption of the recreation fee, Supervisor Cressler moved to approve the request of modification 31-806.D. Supervisor Witter seconded the motion which passed unanimously.

*Modification Request Section 31-906.B – Stormwater management waiver*  
The proposed subdivision does qualify for the Stormwater Management Waiver. The ordinance provides a waiver exemption for property up to 10,000sf. of impervious surface. The proposed plan only proposes 5,500sf.

MOTION: Having met the requirements of the Stormwater Waiver, Supervisor Richardson moved to approve the waiver of 31-906.B. Supervisor Witter seconded the motion which passed unanimously.

*Modification Request Section 31-803.F.2 – Panhandle lot off of a cul-de-sac*  
This situation was created from a previously approved subdivision and does not differ from the previous plan.

MOTION: Because the existing situation precedes the current ordinance, and it is a net reduction in the panhandle length, Supervisor Cressler moved to approve the modification of flag-lot off of a cul-de-sac requirement, Section 31-803.F.2. Supervisor Witter seconded the motion which passed unanimously.

#### *Approval of Planning Module*

Vince Elbel, Sewage Enforcement Officer has approved the Planning Module.

MOTION: Supervisor Witter moved to approve the Planning Module provided the Creter's pay for all of the work Vince has completed for the lot. Supervisor Richardson seconded the motion which passed unanimously.

#### *Approval of Resolution 2019-003 Resolution for Plan Revision for New Land Development*

A resolution stating an amendment to the Act 537 Plan.

MOTION: Supervisor Cressler moved to approve Resolution 2019-003, Supervisor Witter seconded the motion which passed unanimously.

*Approval of Final Land Subdivision*

Most comments have been addressed from Tim Cormany's letter dated 2/28/19.

MOTION: Supervisor Cressler moved to approve the final Land Subdivision, SD2019-002 - Robert & Joanne Creter provided all of comments from Tim Cormany's letter of 2/28/19 have been satisfied. Supervisor Richardson seconded the motion which passed unanimously.

SD2019-003 Barry Holtry – Land Development

*Waiver of Landscaping Requirements 31-908.A*

Maria Misner explained that the plan is for a dance studio and was tabled by the Planning Commission; however, after reviewing the plan and Tim Cormany's comments, the Board recommended a Waiver of Landscaping Requirements 31-908.A. They believed two deciduous trees would not need to be placed within the parking area, potentially creating a safety hazard for traffic and children. There are already many mature trees on the property.

MOTION: Supervisor Cressler moved to approve the Waiver of Landscaping Requirements 31-908.A. Supervisor Richardson seconded the motion which passed unanimously.

Maria Misner notified the board that the owner and surveyor plan to apply for a Highway Occupancy Permit through PennDOT.

**REPORTS OF TOWNSHIP OFFICIALS AND AGENCIES**

There were no reports from Township Officials or Agencies

**GENERAL FUND**

MOTION: Supervisor Witter moved to pay the general fund in the amount of \$25,365.15. Supervisor Richardson seconded the motion which passed unanimously.

The meeting was adjourned by Supervisor Witter at 5:32 p.m.

Respectfully Submitted

Maria Misner  
Recording Secretary