

TOWNSHIP OF SOUTHAMPTON MINUTES  
FOR THE REGULAR MEETING OF THE BOARD OF SUPERVISORS  
SOUTHAMPTON TOWNSHIP MUNICIPAL BUILDING

5:00PM

October 22, 2019

**MEMBERS PRESENT**

Paul Witter – Chairman  
Greg Richardson – Vice Chairman  
Samuel Cressler – Secretary/Treasurer

**OTHERS PRESENT**

Sean Shultz Esq. – Township Solicitor  
Doug Shields – Code Enforcement  
Maria Misner – Recording Secretary  
Kathy Durf – Staff

**VISITORS PRESENT**

Randy Brenize – 728 Roxbury Road  
Randy Goshorn - DEBEI

**Chairman Witter called the meeting of October 22, 2019 to order at 5:00 p.m. and announced the meeting may be recorded.**

**PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**

**APPROVAL OF THE BOARD OF SUPERVISORS MINUTES FOR THE REGULAR MEETING OF OCTOBER 8, 2019.**

The minutes for October 8th, were approved as presented.

**VISITOR REMARKS**

There were no visitor remarks.

**OLD BUSINESS**

There was no old business.

**NEW BUSINESS**

Tax Collector Resolution for Fee for Services/Copies

Tax Collector, Debbie Heckman has requested the Township adopt a resolution that would provide for her to collect fees for certain services that are above and beyond her normal services she provides as Tax Collector. She submitted ordinances from neighboring municipalities for reference.

MOTION: Supervisor Cressler moved to authorize Solicitor Shultz to draft a resolution enabling the Southampton Township Tax Collector to charge fees for certain services. Supervisor Richardson seconded the motion which passed unanimously.

#### Borough Mayor's Community Liaison Proposal

Supervisor Richardson reported that he has been attending intermunicipal meetings with the Borough of Shippensburg and surrounding municipalities. The Borough Mayor has requested a resolution authorizing her to act as "speaker" for surrounding municipalities.

MOTION: Supervisor Witter moved to deny authorization for the Borough Mayor to speak on behalf of Southampton Township. Supervisor Richardson seconded the motion which passed unanimously.

#### Employee Health Care Plan for 2019/20

Supervisor Richardson has researched health care plans, weighing the pros and cons of each and recommends renewal of the current health care plan for employees.

MOTION: Supervisor Richardson moved to renew Highmark Premier Balance Platinum A as the health care provider for Southampton Township employees. Supervisor Witter seconded the motion which passed unanimously.

#### Rail Trail Direction Signs

The Cumberland Valley Rails to Trails Council has asked for in-kind grant support for four (4) directional signs on Olde Scotland Road.

MOTION: Supervisor Cressler moved to provide in-kind support for the grant and install four directional signs provided the council provides the signs and posts. Supervisor Witter seconded the motion which passed unanimously.

### **SUBDIVISIONS**

#### SD2019-004 Marcus Lauver – Bond Release Request

Martin & Martin reviewed the as-built and completed a site inspection and have recommended full release of the Bond.

MOTION: Supervisor Richardson moved to approve the full-release of security for Marcus Lauver. Supervisor Witter seconded the motion which passed unanimously.

#### SD2019-007 United Business Park Lot 8

Randy Goshorn was present representing the plan for a 440,000 s.f. warehouse on United Drive.

Waiver request of Section 31-906.D.4 waiver of 1% slope for stormwater infiltration. They wish to put in a flat bottom for infiltration.

MOTION: Supervisor Cressler moved to approve waiver of 31-906.D.4 requiring at least a 1% slope in the stormwater retention basin. Supervisor Richardson seconded the motion which passed unanimously.

MOTION: With only minor comments remaining Supervisor Richardson moved to approve SD2019-007 United Business Park Lot 8. Supervisor Cressler seconded the motion which passed unanimously.

SD2019-010 United Business Park Phase 4

Request to extend United Drive from the existing limits across Furnace Run to the Mainsville Road.

Randy Goshorn stated that one of the goals of the plan is to get the Army Corp. of Engineers approval for the bridge design which can take a very long time. They need Township approval for their application package.

They are working to set up a scoping meeting with PennDOT for the intersection at Mainsville.

Waiver request of Section 31-903B.2d, which requires an eight (8) inch subbase. They are requesting a six (6) inch subbase.

MOTION: Supervisor Witter moved to deny the waiver request to reduce the subbase to six inches. Supervisor Richardson seconded the motion which passed unanimously.

MOTION: Supervisor Witter moved to approve SD2019-010 United Business Park Phase 4, provided any outstanding comments have been satisfied. Supervisor Richardson seconded the motion which passed unanimously.

SD2019-011 Crider/Ogburn

Maria told the board that in order to meet the ordinance setbacks, Mr. Ogburn will move the new building forward. Grass will replace existing impervious surface behind the building. The post-construction building will have an overall reduction in impervious area by 760 s.f. A Waiver of Section 31-906.B Stormwater Requirements is requested.

MOTION: Supervisor Richardson moved to approve Waiver Request 31-906.B stormwater requirements. Supervisor Witter seconded the motion which passed unanimously

MOTION: Supervisor Witter moved to approve SD2019-011 Crider/Ogburn final plan provided all outstanding comments from Martin and Martin are satisfied. Supervisor Richardson seconded the motion which passed unanimously.

## **REPORTS OF TOWNSHIP OFFICIALS AND AGENCIES**

New Enterprise Update - Solicitor Shultz reported that the attorney for New Enterprise is drafting a deed that will include DCNR language for park use. They will be ready to settle in a few weeks.

Personnel Manual – Solicitor Shultz reported that it has come to the Township's attention that the tax collector and sewage enforcement officer (SEO) are both paid with W2's and are therefore subject to the Employee Personnel Policy and random drug testing.

MOTION: Supervisor Witter moved to waive the tax collector and SEO from the random drug testing portion of the employee personnel policy. Supervisor Richardson seconded the motion. The motion passed, with Supervisor Cressler voting nay.

Solicitor Shultz advised more appropriate terminology.

MOTION: Supervisor Richardson moved to reconsider the prior motion. Supervisor Witter seconded the motion which passed unanimously.

MOTION: Supervisor Witter moved to amend the prior motion. Due to the Township not having full employment control over the Township SEO and Tax Collector, the positions should be exempt from the Personnel Policy. Supervisor Richardson seconded the motion which passed unanimously.

## **ACTION ON PAYING BILLS**

MOTION: Supervisor Witter moved to pay the general fund in the amount of \$45,695.67. Supervisor Richardson seconded the motion which passed unanimously.

The meeting was adjourned by Supervisor Witter at 5:44 p.m.

Respectfully Submitted

Maria Misner  
Recording Secretary