

TOWNSHIP OF SOUTHAMPTON MINUTES
FOR THE REGULAR MEETING OF THE BOARD OF SUPERVISORS
SOUTHAMPTON TOWNSHIP MUNICIPAL BUILDING

5:00PM

November 26, 2019

MEMBERS PRESENT

Paul Witter – Chairman
Greg Richardson – Vice Chairman
Samuel Cressler – Secretary/Treasurer

OTHERS PRESENT

Doug Shields – Code Enforcement
Maria Misner – Recording Secretary
Kathy Durf – Staff

VISITORS PRESENT

Steven Wolfe – DEBEI
Michael Wadel – Diffenbaugh Wadel Surveying

Chairman Witter called the meeting of November 26th, 2019 to order at 5:00 p.m. and announced the meeting may be recorded.

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

APPROVAL OF THE BOARD OF SUPERVISORS MINUTES FOR THE REGULAR MEETING OF NOVEMBER 12, 2019.

The minutes for November 12th, were approved as presented.

VISITOR REMARKS

There were no visitor remarks.

OLD BUSINESS

Resolution 2019-004 Authorizing Its Tax Collector to Charge Fees

The resolution allows the Tax Collector to collect fees for certain tasks and fixes the fees as follows:

| | |
|--------------------------|---------|
| Returned Check Fee: | \$25.00 |
| Tax Certification: | 20.00 |
| Mobile Home Permit Form: | 2.00 |
| Duplicate Tax Bill: | 1.00 |
| Receipts: | 1.00 |
| Tax Fee: | 1.00 |

MOTION: Supervisor Cressler moved to approve Resolution 2019-004 authorizing the Tax Collector to collect the fees listed above. Supervisor Witter seconded the motion which passed unanimously.

Open Survey Bids for NESL Property at 5:15 p.m.

The following bids were received for surveying the NESL Property:

| | |
|-----------------------------------|---------------------------------|
| Byers & Runyon Surveying, LLC | \$14,760.00 |
| Carl Bert & Associates, Inc. | \$18,500.00 ALTA/NSPS Standards |
| Dennis E. Black Engineering, Inc. | \$29,650.00 |
| A Lee Royer & Associates | \$33,872.00 ALTA/NSPS Standards |
| Shaw Surveying, Inc. | \$19,180.00 |
| Shelly Witter & Fox | \$18,200.00 |

Mr. Steven Wolfe explained the value of ALTA/NSPS standards to the board.

MOTION: Based upon ALTA/NSPS Standards and quote, Supervisor Richardson moved to award Carl Bert & Associates the bid to survey the NESL property. Supervisor Witter seconded the motion which passed unanimously.

NEW BUSINESS

SCPRA Member Appointment (5-Year Term)

Ed Barrett's SCPRA term is up for renewal. He wishes to renew his term. SCPRA has already approved his reappointment. The SCPRA by-laws require approval by Southampton Township Supervisors.

MOTION: Supervisor Cressler moved to approve Ed Barrett's reappointment to the SCPRA board. Supervisor Witter seconded the motion which passed unanimously.

White Church Road Property Sale Discussion

Supervisor Cressler stated he wasn't absolutely sure what the 2008 original language said regarding the sale of the White Church Road property when it was given to the Township. He believes the Township can sell the property as long as the proceeds are used for parks and recreational purposes.

Supervisor Cressler added that he would rather have the Township portfolio remain diversified.

Supervisor Witter is not in favor of spending any more money on the newly acquired New Enterprise property until the White Church Road property is sold.

The Supervisors will have Solicitor Shultz investigate to determine the original conditions of the sale and developer's agreement of the White Church Road property.

Supervisor Cressler stated that the Township is already in a good cash position and feels the Township should hold onto its land assets at this time.

Supervisor Richardson said they should have Solicitor Shultz research the deed and sales/developer agreement and address it at the next meeting.

SUBDIVISIONS

SD2019-012 Merle Vaughn – Subdivision Plan

Mike Wadel stated that Mr. Vaughn is taking a portion of his farm and dividing it between two residential properties on Stonewall Road. Thus, there are two lot additions.

Form-B - 31-701.E - Sewage Enforcement Officer, Vince Elbel, has signed off on the Non-building Waiver.

MOTION: Based upon the recommendation by Township SEO, Supervisor Richardson moved to approve the Non-Building Waiver. Supervisor Witter seconded the motion which passed unanimously.

Waiver of Plan Sheet Size – 31-700.A

MOTION: Supervisor Witter moved to approve waiver request for Plan Sheet Size. Supervisor Cressler second the motion which passed unanimously.

All outstanding Martin & Martin comments have now been satisfied.

Final Subdivision Approval

MOTION: Supervisor Cressler moved to approve SD2019-012 Merle Vaughn. Supervisor Richardson seconded the motion which passed unanimously.

SD2019-013 Wayne Diehl - Subdivision

Maria Misner stated that Mr. Diehl's field has been approved for the Agriculture Preservation Program. He wishes to take a portion of the lane accessing the field and add it to another field.

Form-B - 31-701.E - Sewage Enforcement Officer, Vince Elbel, has signed off on the Non-building Waiver.

MOTION: Based upon the recommendation by Township SEO, Supervisor Witter moved to approve the Non-Building Waiver. Supervisor Cressler seconded the motion which passed unanimously.

Final Subdivision Approval

All outstanding Martin & Martin Comments have been satisfied.

MOTION: Supervisor Witter moved to approve SD2019-013 Wayne Diehl. Supervisor Richardson seconded the motion which passed unanimously.

REPORTS OF TOWNSHIP OFFICIALS AND AGENCIES

Liquor Petition – As an FYI, Maria Misner stated she was approached by a resident who wanted to start the Liquor Referendum Petition in 2020. She checked with the PA Liquor Control Board and confirmed it is possible.

Quit-Claim – Maria Misner stated that the quit claim for the rail road right-of-way next to the Township was not finalized last year. Through investigation by the Rail Trail Committee’s attorney, it was determined that the ROW automatically reverts back to the property owner upon RR abandonment. In order for it to be shown on the tax maps, it was recommended to do a lot-addition.

Supervisor Witter instructed Maria to begin the process of lot-addition for the Township’s adjoining ROW.

ACTION ON PAYING BILLS

MOTION: Supervisor Witter moved to pay the general fund in the amount of \$30,408.83. Supervisor Richardson seconded the motion which passed unanimously.

The meeting was adjourned by Supervisor Witter at 5:34 p.m.

Respectfully Submitted

Maria Misner
Recording Secretary