

TOWNSHIP OF SOUTHAMPTON MINUTES  
FOR THE REGULAR MEETING OF THE BOARD OF SUPERVISORS  
SOUTHAMPTON TOWNSHIP MUNICIPAL BUILDING

5:00PM

March 24, 2020

**MEMBERS PRESENT**

Paul Witter - Chairman  
Randy Brenize – Vice Chairman  
Samuel Cressler – Supervisor

**OTHERS PRESENT**

Kathy Durf – Secretary/Treasurer

**VISITORS PRESENT**

Garrick Eby

**Chairman Witter called the meeting of March 24, 2020 to order at 5:00pm and announced the meeting was being recorded.**

**PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**

**VISITOR REMARKS**

There were no visitor remarks.

**APPROVAL OF THE BOARD OF SUPERVISORS MINUTES FOR THE REGULAR MEETING OF March 10th, 2020.**

The minutes for March 10<sup>th</sup>, were approved as presented.

**OLD BUSINESS**

Washed 1/4' Clean Stone Bid

One bid was received from Hempt Brothers for \$11.00/ton FOB Plant with the FOB Source being Locust Point Quarry.

MOTION: Supervisor Witter moved to accept the bid from Hempt Brothers at \$11.00/ton FOB Plant. Supervisor Brenize seconded the motion which passed unanimously.

White Church Road Property Bid

Three bids were received. Rick Wadel & Garrick Eby bid \$185,200.00. Forrester Brothers LLC bid \$85,500.00. Nathan & Marin Coldsmith bid \$60,000 all cash with an escalation clause bidding \$1,000.00 more than the highest bid.

An executive session was called from 5:20pm to 5:25pm.

All three Supervisors called the solicitor for guidance.

MOTION: Supervisor Witter moved to accept Rick Wadel & Garrick Eby's bid of \$185,200.00 because the Nathan and Marin Coldsmith bid was incomplete and did not have a total value. Supervisor Cressler seconded the motion which passed unanimously.

## **NEW BUSINESS**

### Cancel April 14, 2020 Board of Supervisor Meeting

Supervisor Witter reported he would like to cancel the Board of Supervisor Meeting scheduled for April 14<sup>th</sup>, 2020 at 8:00am because of the Coronavirus (COVID-19).

MOTION: Supervisor Witter moved to cancel the Board of Supervisor Meeting on April 14<sup>th</sup>, 2020. Supervisor Cressler seconded the motion which passed unanimously.

### Bulky Trash

Supervisor Witter reported he would like to cancel the Spring 2020 Bulky Trash scheduled for April 17<sup>th</sup> and 18<sup>th</sup> because of the Coronavirus (COVID-19).

MOTION: Supervisor Cressler moved to cancel the Spring 2020 Bulky Trash scheduled for April 14<sup>th</sup>, 2020 with the possibility of having it at a later date. Supervisor Witter seconded the motion which passed unanimously.

### Job Descriptions

Supervisor Cressler reported that job descriptions were created for all positions including Public Works, Road Foreman, Assistant Road Forman, Secretary/Treasurer, Agency Open Records Officer, Planning/GIS, Information Officer, Code/Zoning/Permit Officer and EMA Coordinator.

MOTION: Supervisor Cressler moved to approve the newly created job descriptions for all positions as presented. Supervisor Brenize seconded the motion which passed unanimously.

### Supervisor Cressler Deemed Roadmaster

Supervisor Witter reported that he feels the Board should deem Supervisor Cressler as Roadmaster.

MOTION: Supervisor Witter moved to deem Supervisor Cressler as Roadmaster. Supervisor Brenize seconded the motion which passed unanimously.

## **SUBDIVISION**

### SD2020-001 Wesley Zimmerman – Poultry Operation

Wesley Zimmerman would like to build a second poultry barn. The Planning Commission has seen a plan for the poultry barn at their monthly meeting and it was passed, with a few minimal outstanding comments.

MOTION: Supervisor Cressler moved to approve SD2020-001 Wesley Zimmerman provided all Martin and Martin comments are addressed and bonding is secured. Supervisor Witter seconded the motion which passed unanimously.

## **REPORTS OF TOWNSHIP OFFICIALS AND AGENCIES**

### Employee Pay During Coronavirus (COVID-19)

Supervisor Cressler stated that our staff is always the first line of defense in an emergency. This, of course, is a different type of emergency. Our staff needs to be ready at a moment notice but also need to be healthy and ready to work when needed. We have taken the action for staff to self-quarantine and restricted their exposure. Limiting their work to necessary items.

MOTION: Supervisor Cressler moved to consider all our employees as being on an “on call status” 24/7. Their pay will continue just as a standard workweek with customary pay as historically documented until such time as we can resume normal operations. Supervisor Witter seconded the motion which passed unanimously.

Supervisor Brenize asked if permits can still be issued during this time. He also asked if phone calls from residents could be returned in a timely manner. All Supervisors agreed permits should be issued and employees should return all voicemails and emails within 48 hours.

## **ACTION ON PAYING BILLS**

MOTION: Supervisor Witter moved to pay the general fund in the amount of \$33,405.77. Supervisor Cressler seconded the motion which passed unanimously.

The meeting was adjourned by Supervisor Witter at 5:37 pm.

Respectfully Submitted

Kathy Durf  
Secretary/Treasurer