

TOWNSHIP OF SOUTHAMPTON MINUTES
FOR THE REGULAR MEETING OF THE BOARD OF SUPERVISORS
SOUTHAMPTON TOWNSHIP MUNICIPAL BUILDING

5:00 p.m.

September 22, 2020

MEMBERS PRESENT

Randy Brenize – Vice Chairman
Samuel Cressler

OTHERS PRESENT

Kathy Durf – Secretary/Treasurer
Maria Misner – Planning/Recording Secretary

VISITORS PRESENT

Les Norcross – 409 Herwin Circle
Trent Lartz – 4035 Maclays Mill Road
Lester and Robilee Leedy – 4057 Maclays Mill Road

OLD BUSINESS

There was no old business.

NEW BUSINESS

Acknowledge Paul Witter Retirement as Employee/Supervisor

Supervisor Cressler stated Paul Witter has submitted a letter officially retiring an employee and supervisor as of Sept 30. A new Supervisor will need to be appointed within 30 days of that date.

Appoint Chairman

MOTION: Randy moved to appoint Sam Cressler as the new Chairman.
Samuel Cressler seconded the motion which passed
unanimously.

Consideration of Road Foreman

Supervisor Cressler stated that Paul Witter served as a foreman for the Road Crew. His retirement creates a void. Doug Shields is leaving as Zoning, Permit and Code Officer. He presented a new Organizational Chart for the Township which calls for a Public Works Director.

MOTION: Supervisor Cressler moved to adopt the new organization chart. Supervisor Brenize seconded the motion which passed unanimously.

MOTION: Supervisor Brenize moved to advertise for a new Road Foreman. A new job description has been created with a pay rate of \$23.58, which is the median rate for PA, with the same benefits the Township offers to all employees. The position will be advertised on the Township website, in the PSATS book, the Facebook page and in the News Chronicle. No deadline for now. Supervisor Cressler seconded the motion which passed unanimously.

Discussion of Township Personnel for Zoning, Permitting, Code Enforcement and Rental Inspections

Supervisor Cressler reported that the Code officer is resigning from his position effective December 31, 2020. Supervisors Cressler and Brenize have been discussing the future of these positions. They have been contemplating subcontracting residential inspections and breaking the zoning officer and permitting officer positions into part-time positions or be absorbed by existing staff and hiring a part-time code enforcement officer. A new EMC and new Fire Marshall will be needed. This is reflected in the new Organizational Chart.

MOTION: Supervisor Cressler moved to accept the resignation of Doug Shields as Zoning, Permitting, Code Enforcement and Rental Inspection Officer as of 12/31/20.

Snow Removal – United Drive Contract

Supervisor Cressler stated historically D.H. Martin has plowed the snow for United Drive. They are reimbursed by CVRDC. The project is small enough that it doesn't have to bid out.

MOTION: Supervisor Cressler moved to contract with D.H. Martin for plowing United Drive for 2021. Supervisor Brenize seconded the motion which passed unanimously.

Herwin Circle Parking

Mr. Norcross was present to discuss a neighbor double-parking an electric truck and an RV on Herwin Circle.

Supervisor Cressler stated he spoke with the Township solicitor and they have two suggestions, 1) switch which side of the street is no parking and 2) limiting the size of the vehicles allowed on the cartway community-wide.

MOTION: Supervisor Brenize motioned to move forward having discussions with residents about the switching parking on the street and the dimensional vehicle limitation options and have the solicitor draft a sample ordinance. Supervisor Cressler seconded the motion which passed unanimously.

Maclays Mill Noise

Robilee Leedy and Trent Lartz were present to discuss a nuisance issue with a noise and vehicles “mud bogging” in the Conodoguinet Creek.

Mud buggies were running through the creek, and there was extremely loud noise.

There was lengthy discussion regarding violations and enforcement options. Franklin County Soil Conservation and Fish and Boat Commission are already involved. There is approximately an acre of disturbance.

Maria will get pictures from Trent, and **compile** a report for DEP.

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REPORTS OF TOWNSHIP OFFICIALS AND AGENCIES

There was nothing reported.

ACTION ON PAYING BILLS

MOTION: Supervisor Cressler moved to pay the general fund in the amount of \$46,911.97. Supervisor Brenize seconded the motion which passed unanimously.

The meeting was adjourned by Supervisor Cressler at 5:45p.m.

Respectfully Submitted

Maria Misner
Recording Secretary