

TOWNSHIP OF SOUTHAMPTON MINUTES  
FOR THE REGULAR MEETING OF THE BOARD OF SUPERVISORS  
SOUTHAMPTON TOWNSHIP MUNICIPAL BUILDING

5:00 p.m.

October 27, 2020

**MEMBERS PRESENT**

Samuel Cressler - Chairman  
Randy Brenize – Vice Chairman

**OTHERS PRESENT**

Kathy Durf – Secretary/Treasurer  
Maria Misner – Planning/Recording Secretary

**VISITORS PRESENT**

Les Norcross – 409 Herwen Circle  
Jamie White – WEFR Fire Chief  
Penny Sailhamer – 11066 Hurley Dr.  
Dale Sailhamer – 11066 Hurley Dr.  
Donnie Pierce – 1334 Mary Ave.  
Dennis & Christine Bailey – 1335 Mary Ave.  
Heidi Gilbert – 1334 Mary Ave.  
Dorothy Pyne – 5 Pin Oak Ln.  
Fred Franklin – 5 Pin Oak Ln.  
Wendy Tomczak – 11059 Hurley Dr.

**VISITOR REMARKS**

Mary Avenue Discussion

Mary Pyne stated she is attempting to sell her property but the bank is requiring all residents of Mary Ave. to sign off on the use of Mary Ave. as a right-of-way. Most residents have signed off; however, at least one resident refuses to sign off, in essence land-locking her property.

Mrs. Pyne stated that no one on Mary Ave. can sell their property until this is taken care of. She has seen two attorneys and neither have offered her solutions.

Supervisor Cressler stated Mary Ave. is not a Township road, it is a pre-existing non-conforming driveway that does not meet Township specifications. This is a civil issue and the Township has very limited jurisdiction.

After extensive discussion with the residents of Mary Avenue, Supervisor Cressler offered to speak with the resident who will not sign off on the right-of-

way. Because this issue affects 17 parcels, he will also ask the Township solicitor to just lay out a procedure of how the residents may be able to move forward.

#### Hurley Dr. Parking

Penny Sailhamer asked if the Township was removing parking from Hurley Dr. Their neighbor has painted the sidewalk and told them they could not park on his side of the street.

The Supervisors ensured the Sailhamers that they could in fact park on the side of the street they have been parking on. The Township is not removing parking.

#### Shippensburg EMS

Maria noted that the Supervisors were given reports submitted by Bill Klusman for Shippensburg EMS.

### **OLD BUSINESS**

#### Herwen Circle Parking

Mr. Les Norcross was present to discuss Herwen Circle Parking.

The Supervisors stated the parking in Herwen Circle seems to have been rectified by Lt. William J. McAreavy of the PSP. The double-triple parking was a violation of the PA Vehicle Code.

Mr. Norcross stated he did not think the Supervisors needed to worry about making the circle no-parking, unless there is snow. There is more parking on the circle side of the street than the opposite side of the street.

Supervisor Brenize stated they are still going to limit the length of certain vehicles in the Village in order to get over-sized vehicles off narrow streets.

### **NEW BUSINESS**

#### West End Fire & Rescue use of Township Fuel Tank

Supervisor Cressler stated WEFR has requested purchasing fuel from Southampton Township's bulk fuel tank on Municipal Drive as a convenience for them since Pacific Pride is going to pull their tanks.

MOTION: Supervisor Cressler moved to sell fuel to West End Fire & Rescue to be billed quarterly. Supervisor Brenize seconded the motion which passed unanimously.

#### Rental Inspections

Supervisor Brenize reported that he has been talking with both Commonwealth Code Inspection Service and PA Municipal Code Alliance regarding taking over as third-party rental inspectors for the Township. He feels both agencies will do

a fine job. The fees for PMCA are \$75 for the first rental and \$50 for each additional rental on the same property. CCIS charges \$60 for the first rental and \$30 for each additional rental on the same property. The Township would still be responsible for yearly licensing.

MOTION: In order to save Township residents money, Supervisor Brenize moved to appoint CCIS as third-party rental inspectors for the Township at a cost of \$60.00 for the first rental and \$30 for each additional rental on the same property. The Rental License fee charged by the Township would drop to \$20 for the first property and \$10 for each additional rental. Supervisor Cressler seconded the motion which passed unanimously.

#### Employee Health Care Plan for 2020/2021

MOTION: Supervisor Cressler moved to stay with the same health care plan for 2020/2021 at a 3.3% increase. Supervisor Brenize seconded the motion which passed unanimously.

#### Township Budget Workshop Date

MOTION: Supervisor Cressler moved to set the budget workshop date to November 12<sup>th</sup> at 8:00 a.m. and to advertise accordingly. Supervisor Brenize seconded the motion which passed unanimously.

#### Township Supervisor Letters of Interest

Supervisor Cressler stated that they have received three (3) letters of interest for the Supervisor position. They will be interviewing those parties over the next two weeks and appoint the new supervisor at the November 10, 2020 meeting. Jay Grove is on the Vacancy Board, he has been informed of the situation and has been invited to the 11/10 meeting.

#### **SUBDIVISIONS**

##### Request from Grove Farm to Dedicate Franklin Way from Lots 154-159

Maria reported that Grove Farm has informed the Township that they wish to begin the process of dedicating a portion of Franklin Way. They realize it is past the deadline for 2020.

## **REPORTS OF TOWNSHIP OFFICIALS AND AGENCIES**

Zoning Review – Maria stated she received a call regarding solar farms in the Township. The Zoning Ordinance currently does not address solar specifically.

The Township Zoning Ordinance was going to be updated prior to COVID19, but the process stalled. She asked if they would like the Township Engineer to begin to work on a zoning amendment to address solar. Wireless communication among other items are also going to be reviewed.

Supervisor Cressler stated he would like to see a comprehensive update. She should begin working on revisions with Tim.

## **ACTION ON PAYING BILLS**

MOTION: Supervisor Brenize moved to pay the general fund in the amount of \$46,911.97. Supervisor Cressler seconded the motion which passed unanimously.

The meeting was adjourned by Supervisor Cressler at 6:03 p.m.

Respectfully Submitted

Maria Misner  
Recording Secretary