

TOWNSHIP OF SOUTHAMPTON MINUTES  
FOR THE REGULAR MEETING OF THE BOARD OF SUPERVISORS  
SOUTHAMPTON TOWNSHIP MUNICIPAL BUILDING

5:00 p.m.

April 27, 2021

**MEMBERS PRESENT**

Samuel Cressler - Chairman  
Randy Brenize – Vice Chairman  
Roger Hall

**OTHERS PRESENT**

Melissa Kelso Esq. – Township Solicitor  
Kathy Durf – Secretary/Treasurer  
Maria Misner – Planning/Zoning  
Jamie White – Code Enforcement Officer

**VISITORS PRESENT**

There were no visitors present.

**Chairman Cressler called the meeting of April 27, 2021 to order at 5:00 p.m. and announced the meeting was being recorded.**

**PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**

**VISITOR REMARKS**

There were no visitor remarks.

**APPROVAL OF THE BOARD OF SUPERVISORS MINUTES FOR THE REGULAR MEETING OF APRIL 13TH, 2021.**

The minutes for April 13th, were approved as presented.

**OLD BUSINESS**

There was no old business.

**NEW BUSINESS**

Trail Agreement – Orrstown Road

There are two easement agreements with Shippensburg Community Parks and Recreation Authority (SCPRA). One is to construct the trail along the property line and the other for a trailhead at the Orrstown Road. It was reviewed recommended for approval by Solicitor Kelso.

MOTION: Supervisor Cressler moved to approve both the trail and trailhead easement agreements with SCPRA. Supervisor Brenize seconded the motion which passed unanimously.

### Authorization to Dump Agreement

This agreement will hold the Township free of liability by any resident who receives sweepings, leaves or any other material from the Township.

MOTION: Supervisor Cressler moved to implement the Dump Agreement as approved by Solicitor Kelso. Supervisor Brenize seconded the motion which passed unanimously.

### Backhoe Bid – Opened Sealed Bids at 5:10 p.m.

The following bids were received by noon on April 27<sup>th</sup>.

Vernon Kilmer	\$ 2,739.00
Joseph Rosenberry	\$32,790.00
Kenneth Start	\$36,200.00
Arthur Martin	\$37,800.00
Douglas Shotts	\$42,671.00
James Weaver	\$55,000.00
Spring Hill Cemetery	\$66,110.00

Supervisor Cressler stated he is on the Spring Hill Cemetery Board and would abstain from voting.

MOTION: Supervisor Brenize moved to award the bid to Spring Hill Cemetery with a high bid of \$66,110. Supervisor Hall seconded the motion which passed unanimously.

### Aggregate, Equipment, CRS & Fuel Bid – Open Sealed Bids at 5:15 pm

**Aggregate** - bids were received from Shippensburg Hauling & Excavation, New Enterprise Stone & Lime, St. Thomas Dev., and Pennsy Supply for both FOB and Delivered.

<b>Bidder</b>							
<b>FOB Plant</b>	<b>2A</b>	<b>#57</b>	<b>#67</b>	<b>#8</b>	<b>AS-3</b>	<b>R-3</b>	<b>R-4</b>
Shbg. Hauling & Exc.	--	--	--	--	--	--	--
NESL	\$9.00	\$13.90	\$13.90	\$17.00	\$18.50	\$14.65	\$14.65
St. Thomas Dev.	\$6.50	\$10.50	--	\$12.50	--	\$14.00	\$14.00
Pennsy Supply	\$8.00	\$14.00	\$14.50	\$15.75	\$13.50	\$14.25	\$16.25
<b>Bidder</b>							
<b>Delivered</b>	<b>2A</b>	<b>#57</b>	<b>#67</b>	<b>#8</b>	<b>AS-3</b>	<b>R-3</b>	<b>R-4</b>
Shbg. Hauling & Exc.	\$12.50	\$16.95	\$16.95	\$18.95	\$18.95	\$20.80	\$21.00
NESL	\$13.30	\$18.20	\$18.20	\$21.30	\$22.80	\$18.95	\$19.95
St. Thomas Dev.	\$13.00	\$17.00	--	\$19.00	--	\$20.50	\$20.50
Pennsy Supply	\$12.65	\$18.65	\$19.15	\$20.40	\$18.15	\$18.90	\$20.90

MOTION: Supervisor Brenize moved to award:

- Shippensburg Hauling & Excavation: 2A, #57, #67, #8 Delivered
- NESL: #67 FOB and R-4 Delivered
- St. Thomas Dev.: 2A, #57, #8, R-3, R-4 FOB
- Pennsy Supply: AS-3 FOB; AS-3, R-3 Delivered

Supervisor Cressler seconded the motion which passed unanimously.

**Fuel** - one bid was received from Timmons Oil

MOTION: Supervisor Cressler moved to award Timmons Oil the bid for Fuel in The amount of \$2.148 (\$0.24 over rack). Supervisor Hall seconded the motion which passed unanimously.

**CRS – 2PM** - one bid was received by Russell Standard.

MOTION: Supervisor Hall moved to award Russel Standard the bid for CRS-2PM in the amount of \$2.33 and CRS in the amount of \$2.55. Supervisor Cressler seconded the motion which passed unanimously.

**Equipment** - one bid was received by Russell Standard.

MOTION: Supervisor Brenize moved to award Russell Standard the bid for Dump Truck (Tri-Axle) in the amount of \$115.00/hr., Roller in the amount of \$175.00/hr., Chipper in the amount of \$450.00/hr. Supervisor Hall seconded the motion which passed unanimously.

#### Resolution 21-002 CFJMA Pretreatment Agreement

This is regarding changes to industrial pre-treatment standards. The agreement was reviewed by Solicitor Kelso and recommended for signature.

MOTION: Supervisor Cressler moved to approve Resolution 21-002 Pretreatment Agreement. Supervisor Hall seconded the motion which passed unanimously.

#### Part-Time Hire

The 2021 budget allows for a part-time worker for help at Furnace Run Park. Solicitor Kelso stated the Township does not need to advertise for candidates and can hire someone they feel is a good fit.

Supervisor Brenize has a candidate who he thinks is a good choice. He is retired and a meticulous worker.

MOTION: Supervisor Brenize moved to hire Jay Booz at \$15/hour for permanent, part-time work which is in accordance to PSATS Salary Survey Guide. Jay will work less than 1040 hours per year. Supervisor Hall seconded the motion which passed unanimously.

## Code Enforcement Officer Probation Period Ends

MOTION: Having heard nothing but good things about Code Enforcement Officer, Jamie White, Supervisor Hall moved to end the probation period and make his employment permanent, part-time. Supervisor Cressler seconded the motion which passed unanimously.

## **SUBDIVISION**

### Matrix Conditional Use

Maria stated the conditional use hearing for Matrix I, L.P., was held prior to the Board of Supervisors meeting. Did the supervisors wish to add conditions or table until the May 11<sup>th</sup> meeting?

MOTION: With no one wishing to add conditions, Supervisor Cressler move to approve the Conditional Use request for Matrix I, L.P., as presented. Supervisor Hall seconded the motion which passed unanimously.

## **REPORTS OF TOWNSHIP OFFICIALS AND AGENCIES**

Draft Ordinances - Solicitor Kelso will have draft ordinances for Radio Repeaters, Parking and Solar Farms at the next meeting.

Furnace Run Rules and Regs – Solicitor Kelso is drafting some rules and regulations for Furnace Run Park. They should be ready at the next meeting as well.

Furnace Run Master Site Plan – Maria reported that the Draft Master Site plan is completed. If there are any further changes they should be made prior to May 11<sup>th</sup>. She will resend to everyone.

NPDES – Maria stated that Andrew has only done the environmental impact for the NPDES permit for Phase 1, which is the gateway park and the quarry pit. Because the Township would like to begin some work at the Phase 2 site, he thinks it would be a good idea to move forward with the environmental assessment for that area now. It will be an additional charge because it is outside of the work we've contracted; however, it will be more economical to move right into the work now while he has all of the necessary materials readily available rather than to revisit it at a later date.

Supervisor Cressler stated that because it is part of our grant application for 2022, it will need to be done anyway. He instructed Maria to get a quote from Andrew for Phase 2 NPDES.

Maria Misner stated there are some simple things the Township can do to make the park more useable right now. Putting porta potties in on an existing concrete slab at the former blue house, mow a trail around the meadow and put a sign up that says "parking" without any permitting.

Chainsaw Carver's Festival - Jamie White reported the Chainsaw Carver's Festival went well. There were no issues.

Use of Conference Room - Kathy Durf reported that Kauffman's Office would like to know if they can use the Township Conference Room to host AARP Safe Driver Training this year.

The supervisors were fine with the use of the conference room.

Speed Machine Sign Board – Subscription is expiring in two months. There are price breaks for two or three years.

MOTION: Supervisor Cressler moved to approve the three-year subscription for the software for the speed machine. Supervisor Hall seconded the motion which passed unanimously.

#### New Hires

Kathy Durf said she was getting calls about the status of the public works position that has been advertised for about a month. How should she respond?

Supervisor Cressler asked that copies be made of all the resumes received and submitted to each of the supervisors. They will begin to narrow it down.

#### **ACTION ON PAYING BILLS**

MOTION: Supervisor Cressler moved to pay the general fund in the amount of \$60,021.45. Supervisor Hall seconded the motion which passed unanimously.

The meeting was adjourned by Supervisor Cressler at 5:53 p.m.

Respectfully Submitted

Maria Misner  
Planning/Zoning/Recording Secretary