

TOWNSHIP OF SOUTHAMPTON MINUTES  
FOR THE REGULAR MEETING OF THE BOARD OF SUPERVISORS  
SOUTHAMPTON TOWNSHIP MUNICIPAL BUILDING

5:00 p.m.

June 28, 2022

**MEMBERS PRESENT**

Samuel Cressler – Chairman  
Randy Brenize – Vice Chairman  
Roger Hall

**OTHERS PRESENT**

Melissa Kelso Esq. – Township Solicitor  
Jamie White – Code Enforcement  
Maria Misner – Planning/Zoning

**VISITORS PRESENT**

Carl Bert – William Cressler Subdivision

**Chairman Cressler called the meeting of June 28th meeting to order at 5:00 p.m. and announced the meeting was being recorded.**

**PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**

**VISITOR REMARKS**

**APPROVAL OF MINUTES FOR THE REGULAR MEETING OF JUNE 14TH, 2022**

MOTION: Supervisor Brenize moved to approve the minutes of the June 14th meeting as presented. Supervisor Hall seconded the motion which passed unanimously.

**OLD BUSINESS**

Furnace Run Friends Group Ordinance

Supervisor Cressler stated that in 2021 he had Solicitor Kelso draft a friends group ordinance. He has some interested individuals and would like Solicitor Kelso to tweak the ordinance and move forward.

There was discussion regarding the purpose, wording, hierarchy and function.

Solicitor Kelso will try to work on wording.

### New Dump Truck

A motion was made at a previous meeting to apply for a grant for a new dump truck. To qualify for the grant the Township would need to adopt a burning ordinance.

MOTION: Supervisor Cressler moved to not apply for the dump truck grant. Supervisor Brenize seconded the motion which passed unanimously.

### Hurley Drive Stub Street

Solicitor Kelso has researched the stub street, pulling the original 1953 plans. The area was always meant to be a drainage area and that's all. There has never been any ownership identified. In this case, ownership goes back to the original owners. In 1953 there was no responsibility for drainage.

She said if the Township has been maintaining it over the years, they may just want to take it over.

Supervisor Brenize stated that the Township has done some maintenance in the past and feels it should be a Township Street so they can continue to make the sure stormwater flows properly.

MOTION: Supervisor Cressler moved to direct Solicitor Kelso to continue to researching the property in an attempt for the Township to claim the property in perpetuity. Supervisor Hall seconded the motion which passed unanimously.

### **NEW BUSINESS**

#### Bradley Vaughn - Howard Avenue Truck Traffic

Maria was told Mr. Vaughn was supposed to be at the meeting that night to discuss the truck traffic on Howard Avenue. She stated that she has been dealing with USXpress to change their physical address from Seibert Road to Olde Scotland Road, which is the main entrance for trucks. She feels that once the address change happens in Google Maps, trucks will be able to navigate using GPS to their destination more easily, keeping truck traffic off Howard and Seibert.

#### Furnace Run Architect

Supervisor Brenize stated they had a meeting with David Black regarding drafting of the Welcome Center at Furnace Run. They felt very comfortable with him and would like to commission him to draft the engineered drawings for Furnace Run Park.

Maria stated it may be necessary to send out Requests for Proposals (RFP) for this type of thing to satisfy the grant obligations. She is checking with DCNR.

MOTION: Supervisor Brenize moved to hire David Black to draft the Welcome Center construction plans or send out an RFP if required for administrative purposes. Supervisor Cressler seconded the motion which passed unanimously.

#### Road Closure & Signs Request for Shippensburg Fair

The Township received the letter from Bethany Shields, the Shippensburg Fair Emergency Management Coordinator, requesting to close Possum Hollow Road between Hostettler Ave. and Maxwell Drive during the fair as usual. They are requesting to use Township signs.

MOTION: Supervisor Cressler moved to approve the road closure request and provide signs during fair week. Supervisor Brenize seconded the motion which passed unanimously.

#### Gunite – Maclays Mill Road

Road Foreman, Shane Scott, would like to gunite a culvert on Maclays Mill Road. It will be a big enough job that it will have to be bid out. Kathy has put the MS 963 together.

MOTION: Supervisor Brenize moved to put out bids to rehabilitate a culvert on Maclays Mill Road using gunite. Bids should be received no later than 3:00 p.m. on July 26<sup>th</sup> and awarded at 5:15 p.m. during the Board of Supervisor's meeting. Supervisor Hall seconded the motion which passed unanimously.

### **SUBDIVISION AND LAND**

#### SD2022-013 – William Cressler – Subdivision

Carl Bert explained the plan was part of estate planning and septic system clean-up. The Kuhn lot also has a septic system on a part of another property.

Maria stated all of the comments have been satisfied. A Form-B is required.

MOTION: Supervisor Hall moved to approve the non-building waiver. Supervisor Brenize seconded the motion which passed. Supervisor Cressler abstained due to the fact that his driveway is on the plan.

MOTION: Supervisor Brenize moved to approve the final land subdivision for SD2022-013 William Cressler. Supervisor Hall seconded the motion which passed. Supervisor Cressler abstained due to the fact that his driveway is on the plan.

## **AGENDA AMENDED ITEMS**

There were no agenda amended items.

## **REPORTS OF TOWNSHIP OFFICIALS AND AGENCIES**

### Furnace Run Insurance Policy on House

On behalf of Kathy Durf, Maria reported the Furnace Run Park House insurance was due for renewal August 12<sup>th</sup>. It is categorized as, “vacant/under renovation.” If there are any changes, they are to let Kathy know.

### Ordinance Amendments

Maria stated that she has been making notes over the past few years as incidents and new situations arise that they may want to make additions or amendments to their ordinances to address. She feels there are enough things on her list to start working on it now with Jamie and Kathy. She would like permission to begin working on revisions.

The supervisors agreed to begin to revise the ordinances.

### Matrix Map Change

Maria said she spoke with Dave Thomas from Matrix who is interested in developing some more land. He is asking for some direction from the Supervisors without submitting a formal zoning map change request.

Solicitor Kelso replied that any zoning change requests should be in an official capacity and the supervisors will reply in an official capacity. Feedback would not be given in an informational meeting.

### Posting Agendas

Maria asked Solicitor Kelso if an agenda is posted several days prior to the meeting, can it be revised prior to the meeting provided it is at least 24 hours in advance.

Solicitor Kelso replied that it is permissible to change the agenda up to 24 hours in advance.

### Code Enforcement

Jamie reported that everything has been going well.

### Solicitor Kelso

Furnace Run Survey – Solicitor Kelso stated that Carl Bert has the list of changes that need to be added to the plan in regards to easements, maintenance responsibilities and restrictions of use. The word “draft” needs to be removed.

Pension Audit – Solicitor Kelso stated the Township received its pension audit. There were a couple findings, but overall, it was good. She will be giving Kathy a call to discuss the actions necessary of the Township.

Solicitor Kelso will not be at the next meeting.

**ACTION ON PAYING BILLS**

MOTION: Supervisor Hall moved to pay the general fund in the amount of \$43,110.51. Supervisor Cressler seconded the motion which passed unanimously.

The meeting was adjourned by Supervisor Cressler at 6:00 p.m.

Respectfully Submitted

Maria Misner  
Planning/Zoning/Recording Secretary