

TOWNSHIP OF SOUTHAMPTON MINUTES  
FOR THE REGULAR MEETING OF THE BOARD OF SUPERVISORS  
SOUTHAMPTON TOWNSHIP MUNICIPAL BUILDING

5:00 p.m.

March 28, 2023

**MEMBERS PRESENT**

Samuel Cressler – Chairman  
Randy Brenize – Vice Chairman  
Roger Hall

**OTHERS PRESENT**

Melissa Kelso Esq. - Solicitor  
Kathy Durf – Secretary/Treasurer  
Jamie White – Code Enforcement  
Maria Misner – Planning/Zoning/Recording Secretary

**VISITORS PRESENT**

There were no visitors present.

**Chairman Cressler called the meeting of March 28th to order at 5:00 p.m. and announced the meeting was being recorded.**

**PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**

**VISITOR REMARKS**

There were no visitor remarks.

**APPROVAL OF MINUTES FOR THE REGULAR MEETING OF MARCH 14TH.**

MOTION: Supervisor Brenize moved to approve the minutes of March 14th meeting as presented. Supervisor Hall seconded the motion which passed unanimously.

**OLD BUSINESS**

Furnace Run Water/Sewer/Welcome Center Update

Maria Misner reported that there was a meeting with the DCNR Grant Representative, Cheri Matter last week. Barton & Logoudice, David Black, Kathy Durf, Sam Cresser and her were able to ask questions related to all phases of the project. The LDP, architectural drawings and bonding all need to go to DCNR for review and approval along with certification pages.

The NPDES permit was returned as administratively incomplete. Almost everything was a simple fix except for the wetlands delineation.

Maria talked with the Franklin County Conservation District and they want the delineation done before the technical review; however, instead of requiring the entire property to be done, they said as long as there was a 100' buffer around the Limits of Disturbance, it would be sufficient. Maria asked B&L if they could handle it, or did they have a recommendation.

Ashley Dobak from B&L contacted Skelly and Loy who has done work for B&L and also FCCD. Skelly and Loy have already submitted a quote and a timeline. They will complete the 100 ft buffer of sewer/waterline and LOD of the Land Development Plan for \$3,900. If they get the notice to proceed by April 3rd, they can complete the field investigation by April 11th and provide mapping and reports by April 21st. Due to the urgency of completion, Maria requested an Amended Agenda Item for the supervisors to authorize the proposal.

Additionally, Martin & Martin submitted water and sewer bid documents to Ashely yesterday afternoon. Her goal is to get the site bid documents together to submit to the Township by this Friday.

Land Development Plans were received yesterday afternoon. Maria sent them to Cheri Matter of DCNR for review. They will go through the typical Township plan review process in April.

Another significant item is the GP-5 Application was electronically submitted to DEP that day.

#### Furnace Run Water/Sewer EDU's

Kathy Durf reported that EDUs for the sewer were submitted on March 15<sup>th</sup> in the amount of \$17,400.

The water EDU estimate is \$20,603.32.

#### **NEW BUSINESS**

##### Furnace Run Grant Funding Procedures

Kathy Durf reported that there was a meeting with Township auditor, Craig Witmer, of SEK to discuss the financial component of the DCNR and IMPACT grants for Furnace Run Park.

Mr. Witmer suggested not using more than \$750,000 in ARPA funds in one year, which would require a single audit. He suggested using the ARPA funds for a general fund expenditure such as Township Payroll, then using the extra general funds for the Furnace Run water/sewer project to avoid federal impacts. The ARPA fiscal term runs from March 31 2022 to April 1<sup>st</sup>, 2023. Kathy would like to report the Township payroll for that time as ARPA funded. She would like to do the payroll the same way for ARPA next year.

MOTION: Supervisor Cressler moved to use the ARPA funds to cover Township payroll for the time period of April 1, 2022 to March 31, 2023. Supervisor Hall seconded the motion which passed unanimously.

Kathy continued that the DCNR and IMPACT grants for Furnace Run Park require separate accounts for the grant funds to be deposited in. She would like permission to open two new bank accounts for each of the grants through Orrstown Bank.

MOTION: Supervisor Brenize moved to open the two new accounts. Supervisor Hall seconded the motion which passed unanimously.

#### Advertise for Furnace Run Site Work and Water and Sewer

MOTION: Randy moved to approve advertising for requests to bid for the water/sewer and site work for Furnace Run Park in the Public Opinion on April 7<sup>th</sup> and 14<sup>th</sup> to be received and opened at noon on May 2<sup>nd</sup>. Supervisor Cressler second the motion which passed unanimously.

#### Advertise for Furnace Run Welcome Center Construction

MOTION: Supervisor Hall moved to approve advertising for requests to bid for the Furnace Run Welcome Center Construction in the Public Opinion on April 7<sup>th</sup> and 14<sup>th</sup> to be received and opened at noon on May 2<sup>nd</sup>. Supervisor Brenize seconded the motion which passed unanimously.

Kathy will prepare the advertisements.

#### Prepare Bid Documents

Kathy Durf reported that the documents for the following are prepared and are ready for sending out to bid.

- 1) Aggregate
- 2) Seal Coating
- 3) Line Painting
- 4) Fuel, on site

MOTION: Supervisor Cressler moved to advertise to request for bid the PennDOT materials and fuel in the News Chronicle on the April 13<sup>th</sup> and 20<sup>th</sup> and to be opened on May 9<sup>th</sup> at 8:15 a.m. Supervisor Hall seconded the motion which passed unanimously.

Resolution 23-002 SCIP

Randy reported that Southampton Cumberland and the Shippensburg Borough have signed the resolution. The resolution needs to be changed to reflect Southampton Township, Franklin County. Solicitor Kelso is fine with the resolution otherwise. She will prepare a final copy.

The resolution is a community commitment to inform residents of the Shippensburg area about availability of parks, recreation programs, facilities, events, trips and community offerings.

MOTION: Supervisor Brenize moved to approve Resolution 23-002 SCIP. Supervisor Hall seconded the motion which passed unanimously.

Resolution 23-003 Fee Statement

Kathy Durf reported that the staff has reviewed the fees and there are a few changes. A handicapped ramp is now listed as “no-cost” and a renewal of a permit is \$35. Public Works fees are increased by \$5.

MOTION: Supervisor Cressler moved to approve Resolution 23-003 Fee Schedule. Supervisor Brenize seconded the motion which passed unanimously.

CVRT – Letter of Support - Extension to Chambersburg

Maria stated this is a letter of support to extend the Cumberland Valley Rail Trail from the Trailhead at Orrstown Road to Chambersburg.

MOTION: Supervisor Cressler moved to send the Letter of Support to the CVRT. Supervisor Hall seconded the motion which passed unanimously.

Close Genworth Account – Open Account for T. Bill

Kathy Durf reported that the amount in the Genworth Account as of 2/28/23 is \$282,318.17.

Supervisor Cressler stated that amount that can be rolled into something else that would yield a higher interest rate.

Supervisor Brenize got quotes from Orrstown and Kathy got from Pligit. Pligit has the highest rate with 4.8% interest.

MOTION: Supervisor Brenize moved to remove the money from the Genworth Account and move it into PLIGIT. Supervisor Hall seconded the motion which passed unanimously.

#### Public Works Tool Request

Kathy reported that Road Foreman, Shane Scott, is requesting a Microdynamics DOT-Z1 Pro Distance Measuring Instrument that can be plugged into the vehicle. It would help with road inventory, guide rail repair etc.

MOTION Supervisor Hall moved to approve the purchase of the Microdynamics Measuring Instrument. Supervisor Cressler seconded the motion which passed unanimously.

#### **SUBDIVISION AND LAND DEVELOPMENT/BONDING**

There were no subdivisions or land developments.

#### **AGENDA AMENDED ITEMS**

##### Skelly and Loy Proposal

MOTION: Supervisor Cressler moved to Amend the Agenda to add the Skelly and Loy Proposal for the Wetland Delineation at Furnace Run Park. Supervisor Hall seconded the motion which passed unanimously.

MOTION: Supervisor Cressler authorize Skelly and Loy to perform the wetland delineation for \$3,900. Supervisor Hall seconded the motion which passed unanimously.

##### Wadel Agreement

Solicitor Kelso reported that she obtained the signed Wadel Easement Agreement for the Furnace Run Survey. She said the agreement provides language if one party wants an improvement and the other does not, they can discuss it.

MOTION: Supervisor Cressler moved to add the Wadel Agreement as an Agenda Amended Item. Supervisor Brenize seconded the motion which passed unanimously.

MOTION: Supervisor Brenize moved to accept the Wadel Agreement. Supervisor Hall seconded the motion which passed unanimously.

## **REPORTS OF TOWNSHIP OFFICIALS AND AGENCIES**

### **Solicitor**

Solicitor Kelso ask to add Wadel Agreement as an Agenda Amended Item.

### **Planning/Zoning**

Maria said they have been made aware that Mark Smith has resumed hosting functions. What action should they take?

Solicitor Kelso will talk with Hubert Gilroy, Mark Smith's attorney. Documentation of the activities should be obtained.

### Tom Feeney

Maria relayed a conversation she had with Dr. Tom Feeney who is a hydrogeologist on the SBA board. He is very concerned about protecting Well #2. He asked if there were any further protections the Township could impose on Furnace Run Park as far as future development.

Supervisor Cressler stated the conditions of the DCNR acquisition grant for Furnace Run restrict changing the use. He does not see a need for further protection.

### **Code Enforcement**

#### Apple Hill Cul-de-sac

Jamie White – Code Enforcement Officer, stated he has a house off of one of the cul-de-sacs in Apple Hill whose junk in their yard is spreading into the cul-de-sac. Others neighbors are using the cul-de-sac to park vehicles. They were temporary cul-de-sacs that were never finalized and are not up to standards and are still owned by the developer. It has been in existence for quite a few years and is getting hard for our trucks to turn around in.

Solicitor Kelso said the cul-de-sac needs to be maintained so the Township can maintain the roads. There was discussion about the situation and direction forward.

Maria suggested they talk with Tim Cormany for his recommendations before they proceed. She will talk with Tim next week.

### **Secretary/Treasurer**

No Report

### **Supervisors**

Supervisor Brenize asked if anyone responded to the email from Steve Messenger about Township Trash Collection.

Randy said he would have liked to have something in the newsletter, but that didn't happen. He will reach out to have a conversation with Mr. Messenger.

**ACTION ON PAYING BILLS**

MOTION: Supervisor Hall moved to pay the general fund in the amount of \$79,227.97. Supervisor Brenize seconded the motion which passed unanimously.

The meeting was adjourned by Chairman Cressler at 6:50p.m.

Respectfully Submitted  
Maria Misner  
Planning/Zoning/Recording Secretary