

TOWNSHIP OF SOUTHAMPTON MINUTES
FOR THE REGULAR MEETING OF THE BOARD OF SUPERVISORS
SOUTHAMPTON TOWNSHIP MUNICIPAL BUILDING

5:00 p.m.

October 24th, 2023

MEMBERS PRESENT

Samuel Cressler – Chairman
Randy Brenize – Vice Chairman
Roger Hall

OTHERS PRESENT

Melissa Kelso Esq. – Solicitor
Kathy Durf – Secretary/Treasurer
Jamie White – Code Enforcement Officer
Maria Misner – Planning/Zoning/Recording Secretary

VISITORS PRESENT

Tom Rine – Pleasant Hall Fire Company

Chairman Cressler called the meeting of October 24th to order at 5:00 p.m. and announced the meeting was being recorded.

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

VISITOR REMARKS

Tom Rine – Pleasant Hall Fire Company -
Chief Rine gave an update for Pleasant Hall Fire and Ambulance. The report included calls ran, new members, EMT classes, staffing, apparatus status, ambulance concerns, fire prevention activities and partnering with the Red Cross.

APPROVAL OF MINUTES – LAST MEETING

MOTION: Supervisor Hall moved to approve the minutes of October 10th meeting as presented. Supervisor Brenize seconded the motion which passed unanimously.

OLD BUSINESS

Furnace Run Water/Sewer/Welcome Center

David Black, architect, has recommended releasing the revised drawings for bidding on November 28th, 2023 and have bids submitted in early 2024. Bids could be awarded January 23rd or February 13th if an extension is required.

MOTION: Supervisor Hall moved to proceed with the bidding timeline as proposed by David Black, Architect. Supervisor Brenize seconded the motion which passed unanimously.

Maria Misner reported that there will be a meeting on October 30th between B&L and DEP regarding the technical deficiencies. Vince Elbel may be able to perform the perc tests mid-November. Ashley Dobak from B&L estimates the resubmission will be in the end of November, and hopefully the NPDES permit issued mid-December.

Mark Smith Violation

Solicitor Kelso reported that about a year ago, written confirmation was sent to Mr. Smith clearly stating that he could not host events on his property that is zoned Residential. Mr. Smith's attorney reached out to her to discuss the possibility of a change of zoning for his property and/or pursuing a variance request.

The Supervisors took no action on zoning change request, and Mr. Smith never submitted a variance request.

The Township is working on a Venue Ordinance; however, it does not look like Mr. Smith's operation will be permitted under the proposed ordinance. The Township was on record saying any hosting of events Mr. Smith does right now, while working on the ordinance, is a violation. It has been reported that he is still hosting events on his property.

Solicitor Kelso will proceed with enforcement action by filing an injunctive relief with a \$500 fine per violation.

Mr. Smith has filed a Right-to-Know Request. Solicitor Kelso has instructed Kathy Durf to issue a five-day extension and then Solicitor Kelso will respond.

NEW BUSINESS

Resolution 23-008 – Franklin County Hazard Mitigation Plan

Solicitor Kelso has reviewed the Franklin County 2023 Hazard Mitigation Plan Resolution and it looks fine.

MOTION: Supervisor Cressler moved to approve Resolution 23-008 Franklin County Hazard Mitigation Plan. Supervisor Brenize seconded the motion which passed unanimously.

Traffic Congestion – Exit 24 (Shift Change)

Supervisor Cressler stated there is frequently a backlog on the north-bound I-81, Exit 24 ramp during shift changes at the warehouses. Vehicles back up into the traffic lanes on the Interstate. He has talked to the PennDOT District

Planner and County Manager regarding the backlog that should trigger action by PennDOT.

98 Mt. Rock Road – Municipal Lien

Kathy Durf sent the first invoice for mowing on July 31st for \$105. They did not pay. She sent another letter on Sept 15th saying a municipal lien would be put on unless the bill was paid. It still has not been paid and the Township is at the point of filing.

MOTION: Supervisor Brenize moved to authorize Solicitor Kelso to file a Municipal Lien for 98 Mount Rock Road. Supervisor Hall seconded the motion which passed unanimously.

2024 South Penn Enduro

The South Penn Enduro race is scheduled for September 8th of 2024. They are asking for the standard letter of support that the Township provides every year.

MOTION: Supervisor Hall moved to send the letter of support for the 2024 South Penn Enduro Race. Supervisor Cressler seconded the motion which passed unanimously.

2024 Preliminary Budget

MOTION: Supervisor Brenize moved to approve the 2024 Preliminary Budget and advertise for Final Budget approval during the second meeting in November. Supervisor Hall seconded the motion which passed unanimously.

Health Insurance Renewal

Kathy Durf reported that PCI Insurance sent renewal notice. There is an increase of 8.22% to stay with the current plan.

MOTION: Supervisor Brenize moved to renew the current plan. Supervisor Hall seconded the motion which passed unanimously.

D.O.I.T. New Years Eve Donation Request

Supervisor Brenize reported that last year the Township gave \$500 towards the New Years Eve festivities in downtown Shippensburg. Many of the Township residents participate in those activities. He would like to donate this year as well.

MOTION: Supervisor Brenize moved to give another \$500 donation to D.O.I.T. for the New Years Eve Celebration. Supervisor Cressler seconded the motion which passed unanimously.

SUBDIVISIONS

There were no subdivision plans

AGENDA AMENDED ITEMS

There were two Amended Agenda Items.

MOTION: Supervisor Brenize moved to amend the agenda to include action on Bidding for Furnace Run Welcome Center. Supervisor Cressler seconded the motion which passed unanimously.

MOTION: Supervisor Brenize moved to add discussion regarding the December 26th Board of Supervisor's meeting. Supervisor Hall seconded the motion which passed unanimously.

REPORTS OF TOWNSHIP OFFICIALS AND AGENCIES

Solicitor

Solicitor Kelso reported that there was an individual who is renovating a garage that looks like an apartment. She drafted an agreement and had individual sign it saying they are building to scope, with no modifications and it cannot ever be used as a residence. The resident signed the agreement and testament and they were recorded, Instrument Number - 202320849.

The agreement will be incorporated when the Zoning Ordinance is revised.

Planning/Zoning

Maria Misner reported that a Chicken Ordinance, Winery/Brewery/Distillery Ordinance, Venue Ordinance and Special Event Ordinance are almost ready for a draft review. She will be sending to Tim Cormany of Martin & Martin for his comments and then will distribute to Supervisors, Solicitor and Staff for feedback.

She also noted that enforcement needs to be standardized and it will need to be discussed prior to any approvals.

Code Enforcement

Code Enforcement Officer, Jamie White gave a report on violations.

Secretary/Treasurer

No Report

Supervisors

Supervisors and staff gave their availability for the Board of Supervisor's meeting on December 26th.

MOTION: Supervisor Brenize moved to change the meeting on December 26th to December 21st at 4:00 p.m. Supervisor Hall seconded the motion which passed unanimously.

ACTION ON PAYING BILLS

MOTION: Supervisor Hall moved to pay the general fund in the amount of \$62,883.83. Supervisor Cressler seconded the motion which passed unanimously.

The meeting was adjourned by Chairman Cressler at 6:00 p.m.

Respectfully Submitted

Maria Misner
Planning/Zoning/Recording Secretary