

TOWNSHIP OF SOUTHAMPTON MINUTES
FOR THE REGULAR MEETING OF THE BOARD OF SUPERVISORS
SOUTHAMPTON TOWNSHIP MUNICIPAL BUILDING

5:00 p.m.

November 28th, 2023

MEMBERS PRESENT

Samuel Cressler – Chairman
Randy Brenize – Vice Chairman
Roger Hall

OTHERS PRESENT

Melissa Kelso Esq. – Solicitor
Kathy Durf – Secretary/Treasurer
Maria Misner – Planning/Zoning/Recording Secretary

VISITORS PRESENT

Wayne Zimmerman – Rice Road
Josh Mitchell – SCPRA
Lee Royer – Shippensburg Area School District

Chairman Cressler called the meeting of November 28th to order at 5:00 p.m. and announced the meeting was being recorded.

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

VISITOR REMARKS

Mr. Wayne Zimmerman stated that he is still part-owner of the orchard on Mt. Rock Road, and he owns the house on the corner of Mt. Rock and Rice Roads. He would like to sell produce from the orchard in the building on the residential property.

Supervisor Cressler stated that Maria Misner, Zoning Officer, would get in touch with him to discuss the proposal. If it would be permitted, it would be for agriculturally related products only.

APPROVAL OF MINUTES – LAST MEETING

MOTION: Supervisor Hall moved to approve the minutes of November 14th meeting as presented. Supervisor Brenize seconded the motion which passed unanimously.

OLD BUSINESS

Furnace Run Water/Sewer/Welcome Center

DEP did accept the existing perc tests for the Furnace Run Park NPDES permit. B&L was able to complete the revisions and resubmit by the deadline on November 15th.

David Black is running behind schedule for various reasons, he will get in touch the following week with an update.

NEW BUSINESS

Mike Wingert – Credit to West End

Kathy Durf stated that Mr. Wingert was on the agenda to express gratitude to West End Fire and Rescue. They performed life-saving CPR on him and were successful. Mr. Wingert was not able to attend the meeting.

11098 Hurley Drive – Municipal Lien

Kathy Durf reported that the 11098 Hurley Drive was mowed on September 14th and he was sent a bill for \$165 that day. He was sent another notice on October 23th indicating the Township intends to file a municipal lien if it is not paid within 30 days. Thirty days have now passed without payment.

MOTION: Supervisor Brenize moved to place a municipal lien on 11098 Hurley Drive. Supervisor Hall seconded the motion which passed unanimously.

Tractor for Furnace Run

Supervisor Brenize got quotes for two tractors for Furnace Run. There is a New Holland at Forrester's Farm Equipment for \$43,002.00. It has the back hoe bucket, mower deck and loader bucket. The comparable John Deere is \$51,532.00.

MOTION: Supervisor Brenize moved to purchase the New Holland with accessories for \$43,002.00. Supervisor Hall seconded the motion which passed unanimously.

2024 Budget

Supervisor Cressler stated the preliminary budget has been advertised as required and approved. There are no changes.

MOTION: Supervisor Hall moved to approve the 2024 Budget as Final. Supervisor Brenize Seconded the motion which passed unanimously.

Josh Mitchell, SCPRA Director, thanked the board for continued support. He stated there was an exchange of emails regarding longevity, looking at a three-year commitment.

Supervisor Cressler stated that he sees a long-term relationship with SCPRA, but he is not ready to commit any dollars, until the impacts of Furnace Run Improvements are seen.

Supervisor Brenize added that the Township is not going anywhere. There will be programming in the future hopefully.

CPA Appointment

Supervisor Cressler stated the Township has been using Smith, Elliot and Kearns for auditing for years and have been pleased with their work.

MOTION: Supervisor Brenize moved to retain SEK for auditing. Supervisor Hall seconded the motion which passed unanimously.

CFJMA Representative

Supervisor Brenize stated that Steve Wolfe's second term is ending. Mr. Wolfe is willing to serve another term.

MOTION: Supervisor Cressler moved to reappoint Steve Wolfe to another term on the CFJMA Board from January 1, 2024 through December 31, 2028. Supervisor Brenize seconded the motion which passed unanimously.

BONDING

Walter Hoover – Bond Release Request

Martin & Martin have performed an inspection on November 9, 2023, of Mr. Hoover's farm and have recommend full release of the \$6,845.26 that the Township is holding for improvements.

MOTION: Supervisor Brenize moved to release \$6,845.26 for Walter Hoover. Supervisor Hall seconded the motion which passed unanimously.

SUBDIVISIONS

SD23-017 Grove Farm - Subdivision

Maria Misner reported that the plan was revised and re-reviewed by Tim Cormany of Martin & Martin. All of the comments have been satisfied. Sewage Enforcement Officer, Vince Elbel, has signed off on the Form B.

Non-Building Waiver Request (§31-901.E)

MOTION: Supervisor Cressler moved to approve the non-building waiver. Supervisor Brenize seconded the motion which passed unanimously.

Final Subdivision

MOTION: Supervisor Hall moved to approve the Final Subdivision for SD2023-017 Grove Farm pending a final letter from Tim Cormany. Supervisor Cressler seconded the motion which passed unanimously.

SD 23-020 Shippensburg Area School District – Land Development

Lee Royer, surveyor, presented the plan to the Supervisors.

MOTION: Supervisor Hall moved to approve the Final Land Development Plan for the Shippensburg Area School District pending bonding. Supervisor Brenize seconded the motion which passed unanimously.

AGENDA AMENDED ITEMS

There were no agenda amended items.

REPORTS OF TOWNSHIP OFFICIALS AND AGENCIES

Solicitor

Personnel Policy – Solicitor Kelso updated the proposed job descriptions for the public works foreman and assistant to mow at the parks. She will send it via email to the supervisors for comments. That should be ready to approve by resolution by the end of the year.

Per Capita Tax – Solicitor Kelso reported that DCED wants a resolution for stopping the Per Capita Tax. She will have the resolution at next meeting.

Smith Events – Solicitor Kelso reported that Mr. Mark Smith has continued to host events. There are enforcement mechanisms that the supervisors have already approved. She will be filing a number of them with the Magistrate. There was also information that he may be operating a dumpster roll-off on the property which is also not permitted and needs addressed. If he submits a letter saying that there was one dumpster and he is not operating a business, then nothing more comes of it.

She did get a phone call from his attorney about a week ago, but has not been able to touch base yet. She will be in discussion with him after she files.

Planning/Zoning

Right-to-Know Request, Thornwood and Orrstown Intersection

Maria reported that she is done with the RTK Request for the Intersection of Thornwood and Orrstown. She has 16 minutes from 2010 – present and 23 other documents such as Letters, Traffic Studies and Emails. It was requested in digital form but it is 28 MB worth of data, which is too large to email.

Solicitor Kelso suggested offering to put it on a thumb drive. He can pay for the drive, or it can be loaded on his personal thumb drive. She said to call him and tell him the response is ready, Kathy Durf will write a response letter.

Angie & Lloyd Chamberlin

Maria said that while going through the minutes, she noticed that Angie & Lloyd Chamberlin requested their farm be added to the Southampton Township ASA on January 10th, 2019, no action was taken. On June 25th, it was deemed approved in the minutes. However, there was no recorded resolution adding it to the ASA. Maria will get the information to Solicitor Kelso for a resolution.

Planning Commission

Maria reported that the Planning Commission is changing the hours of their meetings from 6:00 p.m. to 5:00 p.m. beginning in January.

She added that many on the board have been serving for quite a few years. Even the newest members have been serving for more than six years as volunteers. According to the MPC it is permissible to compensate Planning Commission members. She asked Solicitor Kelso if it was permissible to give the members Gift Cards?

Solicitor Kelso replied that it was permissible.

Maria will add it to the December 12th meeting agenda.

I-81 Northbound Exit Ramp at United Drive

Maria said that she spoke with Eric Stump, the Traffic Engineer at HRG. The Maintenance Agreement that the Township signed a few months ago is a new PennDOT requirement for every municipality to enter into before they can issue signal permits. It authorizes the Township to sign. This application is specifically for Lots 11 & 12 to make timing changes to the intersection signal at United Drive and SR-696 and the HOP to connect to Mainsville Road.

They have also seen the same issues the Township has, that the Northbound off-ramp does not have enough time to unload. SR-696 has more green time than it needs. The proposed signal change allows more time to the off-ramp.

If this signal change does not help the situation, there will have to be another traffic study. The Township will initiate the study.

The HOP technical plans for the Mainsville Road Intersection are approved, the holdup is a utility easement with SBA.

Code Enforcement

Ms. Durf relayed that Jamie White said he had no report.

Secretary/Treasurer

Kathy Durf stated that the General Fund has over \$850,000.00 in it from the ARPA money for Furnace Run. She asked if the supervisors wanted to put it in US Treasury Direct or another interest-bearing account with short terms.

The supervisors will take a look at it.

Supervisors

ACTION ON PAYING BILLS

MOTION: Supervisor Brenize moved to pay the general fund in the amount of \$31,755.40. Supervisor Cressler seconded the motion which passed unanimously.

The meeting was adjourned by Chairman Cressler at 5:45 p.m.

Respectfully Submitted

Maria Misner
Planning/Zoning/Recording Secretary