

TOWNSHIP OF SOUTHAMPTON MINUTES  
FOR THE REGULAR MEETING OF THE BOARD OF SUPERVISORS  
SOUTHAMPTON TOWNSHIP MUNICIPAL BUILDING

8:00 a.m.

December 12th, 2023

**MEMBERS PRESENT**

Samuel Cressler – Chairman  
Randy Brenize – Vice Chairman

**OTHERS PRESENT**

Melissa Kelso Esq.  
Kathy Durf – Secretary/Treasurer  
Jamie White – Code Enforcement  
Maria Misner – Planning/Zoning/Recording Secretary  
Shane Scott – Road Foreman

**VISITORS PRESENT**

David Black – David Black Associates  
Mark Smith – 11564 Old Mill Road  
Miriam Smith – 65 Fox Hill Road  
Lt. Kandy Carry – PSP Chambersburg  
Cpl. Jeffrey Swope – PSP Chambersburg

**Chairman Cressler called the meeting of December 12th, to order at 8:00 a.m. and announced the meeting may be recorded.**

**PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**

**VISITOR REMARKS**

Corporal Swope is new to the Chambersburg PSP and wanted to introduce himself.

Lieutenant Carry asked if the Township had any concerns.

Supervisor Brenize reported that the Township has made a few calls to the PSP regarding activity at Furnace Run Park. He asked, if the PSP would perform a patrol of the park when possible.

Lt. Carry replied that she will make it a reoccurring patrol check for 30 days. Troopers will get out to the park and do a drive-by.

Supervisor Cressler asked what should be done if evidence of drug use is observed?

Corporal Swope replied that they can't do much for found needles, but can perform drive-bys and reoccurring patrols.

Shane Scott gave the Officers information for Olde Mill Road obtained from the Township speed machine.

## **APPROVAL OF MINUTES FOR THE REGULAR MEETING OF NOVEMBER 28th.**

MOTION: Supervisor Brenize moved to approve the minutes of the November 28<sup>th</sup> meeting as presented. Supervisor Cressler seconded the motion which passed unanimously.

### **OLD BUSINESS**

Furnace Run Water/Sewer/Welcome Center Update  
See New Business

### **NEW BUSINESS**

Furnace Run Welcome Center Bidding Documents

David Black said they are running behind, but they are not that far off schedule. He believes the drawings can be released around the 8<sup>th</sup> of January for submission in the beginning of February.

Trucks on Heritage Drive

Supervisor Cressler reported that trucks are turning on Heritage Avenue and going through the development as a means of turning around. He will bring it up to Township traffic engineers.

Dump Truck

Shane Scott, Road Foreman, received three quotes for a new dump truck. One is older and needs revised.

They are all outfitted with the same equipment. He needs to know how to proceed as soon as possible.

Because of the way liquid fuels are distributed, the Supervisors want to have it delivered in 2025. They will need the out-of-date quote updated before they make a decision. They would like to make a decision in the first meeting in January.

Moving Mailboxes on Crescent, Hurley and Herwin

Maria Misner reported that Mr. Dale Sailhamer was in and complained that there have been problems with the mail delivery because of the parking along

the street. The postal carriers cannot get to the mailboxes. He asked if the mailboxes could all be moved to the opposite side of the street. Maria contacted the Postmaster of the Shippensburg Post Office, Ms. Johnna Karr, and she was very enthusiastic about the idea.

The Supervisors asked that the process be initiated through the Post Office.

#### Planning Commission Appreciation

Maria Misner stated that all of the Planning Commission member have been on the board for quite a few years, most over 20 years without any compensation. She asked that the Supervisors consider a \$50 gift card for each member as a token of appreciation.

MOTION: Supervisor Cressler moved to gift each member of the Planning Commission a \$50 gift card as a token of the Township's appreciation. Supervisor Brenize seconded the motion which passed unanimously.

#### Resolution 23-009 Abolishing the Per Capita Tax

Solicitor Kelso explained that the motion to abolish was made in May; however, DCED would like a resolution.

MOTION: Supervisor Cressler moved to abolish the Per Capita Tax. Supervisor Brenize seconded the motion which passed unanimously.

#### Resolution 23-010 Lloyd & Angie Chamberlin ASA Inclusion

Maria Misner stated that while going through the minutes she noticed that Lloyd and Angie Chamberlin's farm was deemed approved into the Township Agricultural Security Area in 2019, but there was never a resolution, nor was it ever recorded.

MOTION: Supervisor Brenize moved to approve Resolution 23-010 Lloyd & Angie Chamberlin's inclusion to the Township ASA and have it recorded. Supervisor Cressler seconded the motion which passed unanimously.

### **SUBDIVISION AND LAND DEVELOPMENT**

There were no subdivision items.

### **AGENDA AMENDED ITEMS**

There were no amended agenda items.

## **REPORTS OF TOWNSHIP OFFICIALS AND AGENCIES**

### **Supervisors**

#### **Solicitor**

Solicitor Kelso needs a better understanding of the new job description position.

Supervisor Brenize will get that information to Solicitor Kelso.

#### **Planning/Zoning – Maria Misner**

Maria Misner stated that they received a letter from Mr. Smith stating he is not operating a roll-off business from his home, which was exactly what they were looking for.

#### **Code Enforcement – Jamie White**

Jamie White reported they may need to file on a property on Jonathan Street. He will give them a few more days.

#### **Secretary/Treasurer - Kathy Durf**

Kathy Durf reported that the new tractor that was approved to purchase, is not through Costars, it is through a similar type of company called Sourcewell. The Township does not have a membership with them. She asked the Board for permission to join, it is free to sign up.

The supervisors had no objections to her signing up with Sourcewell.

### **ACTION ON PAYING BILLS**

MOTION: Supervisor Brenize moved to pay the general fund in the amount of \$57,824.82. Supervisor Cressler seconded the motion which passed unanimously.

The meeting was adjourned by Supervisor Cressler at 8:44 a.m.

Respectfully Submitted

Maria Misner  
Planning/Zoning/Recording Secretary