

TOWNSHIP OF SOUTHAMPTON MINUTES  
FOR THE REGULAR MEETING OF THE BOARD OF SUPERVISORS  
SOUTHAMPTON TOWNSHIP MUNICIPAL BUILDING

5:00 p.m.

February 27th, 2024

**MEMBERS PRESENT**

Samuel Cressler – Chairman  
Randy Brenize – Vice Chairman  
Roger Hall

**OTHERS PRESENT**

Melissa Kelso Esq. – Township Solicitor  
Kathy Durf – Secretary/Treasurer  
Jamie White – Code Enforcement  
Maria Misner – Planning/Zoning/Recording Secretary

**VISITORS PRESENT**

There were no visitors present.

**Chairman Cressler called the meeting of February 27th, to order at 5:00 p.m. and announced the meeting may be recorded.**

**PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**

**VISITOR REMARKS**

**APPROVAL OF MINUTES FOR THE REGULAR MEETING OF FEBRUARY 13TH.**

MOTION: Supervisor Hall moved to approve the minutes of the February 13th meeting as presented. Supervisor Brenize seconded the motion which passed unanimously.

**OLD BUSINESS**

Furnace Run Water/Sewer/Welcome Center Update

Bid documents for the Welcome Center construction have been received and uploaded to the DCNR website. DCNR's only feedback comment was that there was no Funding Source Sign on the Plan.

David Black produced the requested plan sheet indicating the DCNR Funding Sign and it was uploaded. Maria has not received final approval but expects it soon.

Mr. Black has also delivered the revised Invitation to Bid Document that will go to the newspaper.

MOTION: Supervisor Hall moved to advertise the Invitation to Bid pending DCNR's approval of the Bid Documents. Supervisor Brenize seconded the motion which passed unanimously.

#### Dump Truck Accessories

Supervisor Hall reported that they have received two quotes for the Western Star. One was from US Municipal in the amount of \$95,662.93, and one from Mid-Atlantic (Lancaster Truck Bodies) in the amount of \$92,150.00; however, US Municipal includes extra specialized equipment worth more than the difference between quotes.

MOTION: Supervisor Hall moved to purchase the truck accessories from US Municipal in the amount of \$95,662.93 with more specialized equipment. Supervisor Brenize seconded the motion which passed unanimously.

#### Possum Hollow/Hostetter Intersection

Supervisor Cressler spoke with Township Traffic Engineer, Greg Creasy, who suggested increasing the roadway macadam radius around the curve. More flexi posts can be installed if the homeowner chooses.

MOTION: Supervisor Cressler moved to extend the roadway radius as far as the Right-of-Way allows. Supervisor Brenize seconded the motion which passed unanimously.

#### Parking United Drive & Hurley Drive

Supervisor Brenize reported that there was a meeting with the major land-owners/developers of United Business Park regarding truck traffic in the area. Some good communication came of it and CVRDC put up some temporary signs that will hopefully be helpful.

### **NEW BUSINESS**

Update Orrstown Road/Thornwood Road Evaluation Supervisor Cressler reached out to Township Traffic Engineer, Greg Creasy with Grove Miller regarding an updated traffic study. A quote was received for up to \$2,900 to complete a traffic study, traffic signal analysis and compare with the previous studies.

MOTION: Supervisor Cressler moved to approve the quote for a traffic study for the Thornwood Road and Orrstown Road intersection in the amount of up to \$2,900. Supervisor Brenize seconded the motion which passed unanimously.

#### Quitclaim Herwin Village

Solicitor Kelso reported that after two years she has obtained all the signatures of the heirs of the Herwin Village stub street and drainage easement.

MOTION: Supervisor Cressler moved to approve recording the deed for the Herwin Village drainage easement. Supervisor Brenize seconded the motion which passed unanimously.

#### Sunlife Renewal

Secretary/Treasurer, Kathy Durf, reported that she has received a letter stating it is time to renew the disability insurance. There are no changes to coverage and rates remain the same.

MOTION: Supervisor Hall moved to approve renewing the Sunlife disability policy. Supervisor Cressler seconded the motion which passed unanimously.

### **SUBDIVISION AND LAND DEVELOPMENT**

#### SD2024-001 Paul Witter - Subdivision

The supervisors approved a modification for three users on a private drive at the January 23<sup>rd</sup> meeting. A note has been added to the plan to reflect the conditions of the modification, that the lot must remain in Agriculture. If construction of a dwelling or any form of subdivision/land development is proposed in the future, Southampton Township approval will be required including a consideration of continued use of the Private Road.

Lot E, also contains a note that prior to development, the applicant must provide the Township with details such as grading, utility, driveway and building locations.

The DEP Planning Exemption has already been submitted and received for Lot E, but a non-building waiver is required for Lots F, G and H.

MOTION: Supervisor Hall moved to approve Form B for lots F, G and H. Supervisor Brenize seconded the motion which passed unanimously.

MOTION: Supervisor Brenize moved to approve the final Land Subdivision for SD2014-001 Paul Witter. Supervisor Hall seconded the motion which passed unanimously.

SD2024-003 Ben Brenize – Stormwater

Mr. Brenize already had two approved stormwater waivers which put him over the 10,000sf maximum allowable.

Randy Goshorn from Dennis Black's Office has prepared stormwater calculations and submitted them to Martin & Martin for a 36' x 52' addition to his free-stall barn. Joe Miller has reviewed the calculations and plan and has determined an NPDES permit is not required, and the plan meets the requirements of the Township Stormwater requirements.

MOTION: Supervisor Hall moved to approve the Stormwater Plan for SD2024-003 Ben Brenize. Supervisor Cressler seconded the motion which passed unanimously.

**AGENDA AMENDED ITEMS**

There were no amended agenda items.

**REPORTS OF TOWNSHIP OFFICIALS AND AGENCIES**

**Supervisors**

No reports

**Solicitor**

No report

**Planning/Zoning – Maria Misner**

No report

**Code Enforcement – Jamie White**

Permits/License/OLDS

Jamie White reported there are seven rentals and one mobile home park that have not renewed their license and two septic systems that have not been pumped. They are being sent the final letter indicating the next action will be filing with the District Magistrate.

Open Violations

Two open junk violations.

Other Complaints

Mr. White reported that he is still dealing with Herwin village cats. He sent a letter sent to the development and investigated a specific address for feeding cats, but there was nothing conclusive.

There was discussion on process and late fees.

**Secretary/Treasurer - Kathy Durf**

No report

**ACTION ON PAYING THE BILLS**

MOTION: Supervisor Brenize moved to pay the general fund in the amount of \$52,008.62. Supervisor Hall seconded the motion which passed unanimously.

Supervisor Cressler closed the regular meeting at 5:38 p.m.

Respectfully Submitted

Maria Misner  
Planning/Zoning/Recording Secretary