

TOWNSHIP OF SOUTHAMPTON MINUTES
FOR THE REGULAR MEETING OF THE BOARD OF SUPERVISORS
SOUTHAMPTON TOWNSHIP MUNICIPAL BUILDING

8:00 a.m.

March 12th, 2024

MEMBERS PRESENT

Samuel Cressler – Chairman
Randy Brenize – Vice Chairman
Roger Hall

OTHERS PRESENT

Melissa Kelso Esq.
Kathy Durf – Secretary/Treasurer
Jamie White – Code Enforcement
Maria Misner – Planning/Zoning/Recording Secretary

VISITORS PRESENT

Les Norcross – 409 Herwen Circle
Jeff Laudeman – 401 Herwen Circle
Dave Bolton – 407 Herwen Circle
Kandy Carey – PSP Chambersburg
Charlie Pensinger – 10700 Thornwood Road

Chairman Cressler called the meeting of March 12th, to order at 8:00 a.m. and announced the meeting may be recorded.

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

VISITORS PRESENT

Mr. Pensinger thanked the supervisors for authorizing the traffic study.

Supervisor Cressler stated the Township received a letter from Township Traffic Engineer, Mr. Creasy of Grove Miller, the previous day. According to the letter, Mr. Creasy states: “The intersection traffic volumes do not satisfy the criteria for Warrant 1 (Eight-Hour volumes), Warrant 2 (Four-Hour Volumes) or Warrant 3 (Peak Hour Volumes). It is noted that the traffic volumes are significantly less than the required volumes needed to satisfy signal warrant criteria for a full signalization of the intersection.”

Mr. Pensinger said the Township’s traffic engineer’s numbers should not make the decision of whether or not there is a traffic signal. There are other factors. It is his observation that people are not stopping at the stop sign on Thornwood and there is no enforcement. He believes if there is a traffic signal light people would stop.

Supervisor Cressler's stated the Township is constrained to rules and policies handed down by PennDOT and the legislature.

Mr. Pensinger is asking the supervisors to submit an application to PennDOT for a traffic signal light.

APPROVAL OF THE FEBRUARY 27TH BOARD OF SUPERVISOR'S MEETING

MOTION: Supervisor Hall moved to approve the minutes of the February 27th meeting as presented. Supervisor Brenize seconded the motion which passed unanimously.

OLD BUSINESS

Furnace Run Water/Sewer/Welcome Center Update

Maria Misner reported that DCNR approved all of the Bid Documents. The Invitation to Bid Advertisement was in the Public Opinion Friday the 8th and will be again on the 15th. All of the Bid Documents are on the website. David Black has sent them directly to 15 vendors so far.

There is a pre-bid conference that morning at 10:00 a.m. Bids are due at noon on April 2nd; however, there may need to be an adjustment if our NPDES permit is held up too much longer.

Maria received a second technical review from DEP for the NPDES permit. There are only 5 minor comments, like adding notes to the plan. The deadline for re-submission is Monday, the 18th.

NEW BUSINESS

Herwin Village Cats

Jeff Laudebaum, Les Norcross and Dave Bolton were present to request the Supervisor's help with the feral cat issue in Herwen Village.

Mr. Laudebaum stated that for five years he has been living with the negative effects of feral cats. He has a right to sit on his porch and not smell cat urine or walk through his yard sidestepping feces.

Mr. Norcross' wife cannot garden around their house without being exposed to cat urine and feces.

Mr. Dave Bolton stated that there are always cats getting under his shed and having litters of kittens. He put rocks around the base of the shed and they have moved the rocks to get in.

The gentlemen feel that 816 Crescent Drive in the Twp and 406 Maple Hill in the Borough of Shippensburg are the ones feeding the cats.

They asked the Supervisors to send them a letter.

Jamie White, Code Enforcement Officer, stated all of the Township residents in Herwin Village were already sent two letters.

Mr. Norcross said the cats are being fed in the Borough and they jump over the fence.

The Borough of Shippensburg does not have a cat ordinance.

Solicitor Kelso stated they must go through the process, and develop a case. They can more easily address the property in the Township. The nuisance has to be tied back to someone. They will need evidence.

Personnel Policy & Facility Job Description – Resolution 2024-001

Solicitor Kelso emailed updated organizational chart and personnel policy to the Supervisors.

MOTION: Supervisor Hall moved to approve Resolution number 2024-001 Personnel Policy and Organizational Chart. Supervisor Brenize seconded the motion which passed unanimously.

Bulky Trash Hauler

May 3rd and 4th

Supervisor Brenize got two quotes for Shetter and Parks. He stated at the last Bulky Trash, the dumpsters were all full and they were close to failing.

Supervisor Brenize will continue to get details for both haulers in order to make a more informed decision.

SUBDIVISION AND LAND DEVELOPMENT

There was no subdivision or land development.

AGENDA AMENDED ITEMS

There were no amended agenda items.

REPORTS OF TOWNSHIP OFFICIALS AND AGENCIES

Supervisors

The supervisors ask Solicitor Kelso if it is permissible to trade two used cars in on another used car?

Solicitor Kelso replied that it was permissible to trade two used cars in on another used car.

Solicitor – Melissa Kelso

Solicitor Kelso reported that Mr. Smith had two more events since the hearing. He was sent a notice of violation. The 30-day appeal window is March 14th. She has had contact from an attorney who seems to understand the situation. If she gets an appeal, she will let us know.

Planning/Zoning – Maria Misner

Zoning Variance

Maria Misner said that Dollar General has submitted three variances for new construction on Fayette Street. One is for parking and two are for signs. She will send the rationale to the Supervisors and they can have Solicitor Kelso represent their views at the hearing.

Cumberland Valley Rail Trail Grant Ownership

On behalf of SCPRA, Maria Misner reported that they have received two grants to extend the existing Cumberland Valley Rail trail 1.3 miles to Orrstown Road. One grant is a match grant through DCNR and the other is a reimbursement grant through PennDOT. The Township has already said they would be willing to front the funds for the PennDOT reimbursement grant since SCPRA does not have the funds to pay the invoices.

Now PennDOT has said they want the recipient of the reimbursement grant to be the owner of the grant. They said ownership could be transferred from SCPRA to the Township through a resolution.

Supervisor Cressler said there is a lot involved with ownership. He would much rather act as a financier. Is it possible to loan SCPRA the funds?

Maria will check the details.

Code Enforcement – Jamie White

Jamie White reported that there is a hearing later that day regarding junk in Apple Hill.

Secretary/Treasurer - Kathy Durf

Kathy Durf reported that there are still four (4) outstanding rentals and a septic system that needs pumped. They will move to the next phase of enforcement.

ACTION ON PAYING BILLS

MOTION: Supervisor Hall moved to pay the general fund in the amount of \$52,199.86. Supervisor Brenize seconded the motion which passed unanimously.

ADJOURNMENT

Chairman Cressler adjourned the meeting at 9:05 a.m.

Respectfully Submitted

Maria Misner
Planning/Zoning/Recording Secretary